



“Taulogologo” Newsletter

Sexual Harassment Training (4/28/10)

The second Sexual Harassment Training presentation was held on Wednesday, 4/28/10 in the Lecture Hall. Participants included faculty members, Physical Facilities Management crew, Finance Department and several other representatives from various divisions.

Some comments provided by participants:-

- (1) “presentation was clear & informative and we would like to see more workshops on all the different areas that we employees need to know and be aware of”
- (2) “good training and maybe future sessions be made around 12:30 – 2:00 because I’ve missed my office hour in order to attend”
- (3) “please provide refreshments”
- (4) “this training is ranked excellent in performance, presentation and participant experience. Thanks”

Week’s Special Feature

FACULTY

We offer our sincere Fa’amalo (Well Done) and Fa’afetai (Thank you) to our Faculty. This week is “Teacher’s Appreciation Week” and we recognize all our faculty members for their dedication and commitment in serving our students and providing immeasurable services in all other areas of the College. With final exams being conducted this week and preparation for our Spring Graduation on 5/14 underway, all our faculty are working very hard to ensure that we end this Spring semester with many accomplishments.

“It is the supreme art of the teacher to
awaken
joy in creative expression and
knowledge”
Albert Einstein.

Leave Monthly Report

The monthly Leave Balance Report for April will be distributed to Deans/Directors for informational purposes by the end of this week. All individual balances may be made available upon request.

Sexual Harassment Training 3

A Sexual Harassment Training will be held on May 13, 2010 at the Land Grant Conference Room. Please contact our office for confirmation of time and attendance. See you there.

Pay Period Ending and Pay Date

| Pay Day | Pay Period Ending |
|------------|-------------------|
| 05/10/2010 | 05/01/2010 |
| 05/24/2010 | 05/15/2010 |
| 06/07/2010 | 05/29/2010 |
| 06/21/2010 | 06/12/2010 |
| 07/05/2010 | 06/26/2010 |

Job Opportunities

Career Service Announcements

Academic Affairs

English Language Institute Instructor (Until Filled)

Community Natural Resources (Land Grant)

Forestry Program Manager (Until Filled)

Administrative Announcement

TIMESHEET Deadline

Timesheets are due to Human Resources no later than 10:00am Tuesday of every non-pay week. All late timesheets will be processed on Tuesday of pay week. [Memo dated: 04/05/2010]

Special Day Wishes: Happy Mother’s Day (5/9/2010)

We wish all mothers and ladies of ASCC a happy and safe Mother’s Day celebration on Sunday.