



American Samoa Community College

Leadership and Accreditation

Accreditation Liaison Officers

January 30, 2018

What is Institutional Effectiveness?

- **Institutional Effectiveness:**
 - The degree to which an institution can harness their resources to achieve their objectives will depend upon the clarity of these objectives and the institution's willingness to set priorities and solve its problems.
 - Institutional Effectiveness requires assessing its current status, designing a change process, developing and educating senior leaders, and the obligation and nimbleness to make significant widespread change at all levels.



Overview:

- Leadership and Accreditation.
- Sustaining Institutional Effectiveness

What ASCC Leaders should know.

- Accreditation¹
- Public Laws and Federal Regulations²
- ASCC Board Policies (Governance Manual)³



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1. Accrediting Commission for Junior and Community Colleges (ACCJC), Purpose Statement, Access Link: <https://accjc.org/purpose-and-process/>
 2. American Samoa Code Annotated, Title 16, Chapter 20, A.S.C.A § 16.2001-16.2011, Access Link: http://www.asbar.org/index.php?option=com_content&view=article&id=9662:16.2001-Establishment-of-the-American-Samoa-Community-College.&catid=555&Itemid=172
 3. ASCC Governance Manual, Access Link: http://amsamoa.edu/show_cause/Evidence/Governance%20Policy%20Manual.pdf.

Accountability:

- *Leadership - Why you?*
 - Expertise¹
- *Leadership Responsibility:*
 - Authority
 - Scope



1. ACCJC Eligibility Requirement – 8: Administrative Capacity, Accreditation Standard III: Human Resources, Sub-standards III.A.9 and III.A.10, Access Link: <https://accjc.org/wp-content/uploads/Eligibility-Requirements-Adopted-June-2014.pdf>

Mission:

- College Mission¹
- Academic Program Mission
- Divisional Mission
- Unit Mission (clarification needed)



1. ACCJC Eligibility Requirement – 6: Mission, Accreditation Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity, Sub-standards I.A.1, I.A.3 and I.A.4, Access Link: <https://accjc.org/wp-content/uploads/Eligibility-Requirements-Adopted-June-2014.pdf>

Leadership Roles:

- College Mission¹
- Divisional Mission
- Academic Program Mission
- Unit Mission
(clarification as needed)



Strategic Planning, Setting of Priorities, and Allocation of Resources.

1. ACCJC Eligibility Requirement – 8: Administrative Capacity, Accreditation Standard III: Human Resources, Sub-standards III.A.9 and III.A.10, Access Link: <https://accjc.org/wp-content/uploads/Eligibility-Requirements-Adopted-June-2014.pdf>

Leaders Role(s) in Strategic Planning:

- Unit
- Division
- Program
- Committee(s)



Strategic Planning, Setting of Priorities, and Allocation of Resources.

Leadership Role(s) in Assessment:

- *Assessing the Mission of the*
 - Unit
 - Degree Programs
 - Division
 - College



*Services: Mission, Student Learning Outcomes,
Standard Operating Procedures.*

Leadership Role(s) in Program Review:

- Evaluation of:
 - Unit Services
 - Degree Program Effectiveness
 - Division Services
 - Institutional Effectiveness



Analyzing Evidence of Mission Effectiveness, Student Learning Outcome Achievement, and Quality of Standard Operating Procedures.

Mechanisms: Program Defined mechanisms, Annual Divisional Assessment, Biennial Program Review.

1. ACCJC Eligibility Requirement – 19: Institutional Planning and Evaluation, Accreditation Standard I.B: Academic Quality and I.C: Institutional Integrity, Sub-standards I.B.9 and I.C.3, Access Link: <https://accjc.org/wp-content/uploads/Eligibility-Requirements-Adopted-June-2014.pdf>

Leadership Role(s) in Reporting:

- Reporting accomplishments, achievements, and challenges.
 - Unit
 - Program
 - Division
 - Institutional Reports



Reporting Cycle: Bi-Weekly, Monthly, Quarterly, Semester, Bi-Annually, and Annually

“Mission”

The mission of the **American Samoa Community College** is to foster successful student learning by providing high quality educational programs and services that will enable students to achieve their educational goals and to contribute to the social, cultural, political, economic, technological, and environmental well-being of American Samoa.

To fulfill this mission, the College, as an open admissions, United States accredited, Land Grant institution, provides access to bachelor and associate degrees and certificate programs of study. These programs prepare all students including those who are educationally underserved, challenged, or non-traditional for:

- **Transfer to institutions of higher learning;**
- **Successful entry into the workforce;**
- **Research and extension in human and natural resources;**
- **Awareness of Samoa and the Pacific.**

ASCC Core Values:

- **Through the missions of our programs and services, we hold ourselves accountable to the following:**
 - **Student Centeredness:** ASCC commits to provide high quality programs and services focusing on student learning;
 - **Respect for Diversity:** ASCC embraces individuality and appreciation of global perspectives and viewpoints that enhance quality of life;
 - **Collaboration and Teamwork:** ASCC promotes a sound environment for networking opportunities through effective communication, partnerships, and growth.
 - **Respect for Tradition and Culture:** ASCC embraces cultural heritage, traditions, language, and customs and their impact in education and research.
 - **Lifelong Learning:** ASCC encourages continuation of learning and provides pathways for personal, ethical, and professional growth.

ASCC Institutional Learning Outcomes:

- **Upon graduating from the American Samoa Community College, all students should acquire the skills and demonstrate proficiencies as:**
 - **Effective Communicators:** ASCC graduates communicate respectfully, listen attentively, seek clarification, and value the opinions of others. Graduates effectively present information using a variety of modes and media. They adapt their method of presentation to suit specific audiences and convey their intended message using a variety of oral, written, and visual strategies;
 - **Quantitative Competent Individuals:** ASCC graduates organize, and critically examine written, oral, visual, and numerical information. Graduates efficiently use technology as a tool to gather and evaluate information from a variety of perspectives. Graduates use the information ethically, respecting the legal restrictions that exist when using published, confidential, and proprietary information;
 - **Critical Thinkers:** ASCC graduates engage in the examination of ideas, issues, and problems, drawing on established bodies of knowledge and means of analysis. Graduates organize information logically and consider alternate strategies. They recognize the need for multiple voices and seek opportunities for those voices to be heard;
 - **Global Citizens:** ASCC graduates are prepared to participate in regional and global communities. They demonstrate knowledge of their region and the world;
 - **Responsible Leaders:** ASCC graduates act with integrity and take responsibility for their actions, ethically and equitably. Graduates engage in professional dialogue and participate in learning communities.