



AMERICAN SAMOA COMMUNITY COLLEGE

Organizational Charts 2021

ASCC Mission Statement:

The mission of the American Samoa Community College is to foster successful student learning by providing high quality educational programs and services that will enable students to achieve their educational goals and to contribute to the social, cultural, political, economic, technological and environmental well-being of American Samoa.

To fulfill this mission, the College, as open admissions, United States accredited, Land Grant institution provides access to bachelor associate degrees and certificate programs of study. These programs prepare all students, including those who are educationally underserved, challenged, or non-traditional for:

1. Successful entry into the workforce
2. Transfer to institutions of higher learning;
3. Awareness of Samoa and the Pacific.
4. Research in human and natural resources

Board of Higher Education Membership:

Chairman: Reverend Dr. Leanavaotaua Sekuini Seva'aetasi

Vice Chairman: Right Reverend Monsignor Viane Etuale

Member: Reverend Dr. Moreli J. Niuatoa

Student Rep.: Isaac Misa

Ex-Officio Member: Dr. Ruth Matagi-Tofiga

Member: High Chief Tauili'ili Lauifi

Member: Reverend Elder Dr. Si'ulagi Solomona Jr.

Member: Dr. Annie Fuavai

ASCC President:

Dr. Rosevonne Makaiwi-Pato

Vice President of Academic, Community & Student Affairs:

Mrs. Letupu T. Moananu

Vice President of Administration & Finance:

Mr. Sonny J. Leomiti

Executive Director of Institutional Effectiveness:

Mr. Tauvela Fale

Dean of Academic Affairs:

Dr. Siamaua Ropeti

Dean of Student Services:

Dr. Emilia Sabado-Le'i

Program Director of Trades & Technical

Mr. Frederick Suisala

Financial Officer:

Ms. Elsie Lesa

Program Director of Nursing

Ms. Lele Ah Mu

Information Officer (MIS):

Mrs. Grace Tulafono-Asi

Director of Community & Natural Resources:

Mr. Aufai Ropeti Areta

Director of Samoan Studies Institute:

Ms. Keseta Okenaisa Fauolo

Director of TED/ASBEP:

Ms. Shirley De La Rosa

Director of AELEL:

Dr. Faaletino Roberts

Human Resource Officer:

Mrs. Sereima S. Asifoa

State Director of UCEDD:

Ms. Tafaimamao Tupuola

State Director of SBDC:

Mr. Jason Betham

Program Director of Library Services:

Mrs. Faailoa Afalava

Registrar (Records Officer):

Mrs. Sifagatogo S. Tuitasi

Physical Facilities & Maintenance Officer:

Mr. Lokeni Lokeni

Program Director of Counseling

Ms. Annie Panama

Admissions Officer:

Mrs. Elizabeth Leuma

Financial Aid Officer:

Shanell Tauilili

Procurement Officer:

Mrs. Jessie Suesue

Security Officer:

Toetu Saili

Bookstore Officer:

Mrs. Alofia Afalava

Institutional Effectiveness Officer:

Mrs. Virginia Filiga-Mailo

Vision

The American Samoa Community College holds as its central theme “Saili le Atamai” or to “seek knowledge.” Our journey pushes us forward to achieve our mission to provide high quality educational programs and services. We remain grounded in the core values of student centeredness, respect for diversity, collaboration and teamwork, respect for tradition and culture, and lifelong learning while meeting the challenges of the 21st Century. We envision an active impact in the development of the educational, social, cultural, political, economic, technological, and environmental well-being of American Samoa and the Pacific.

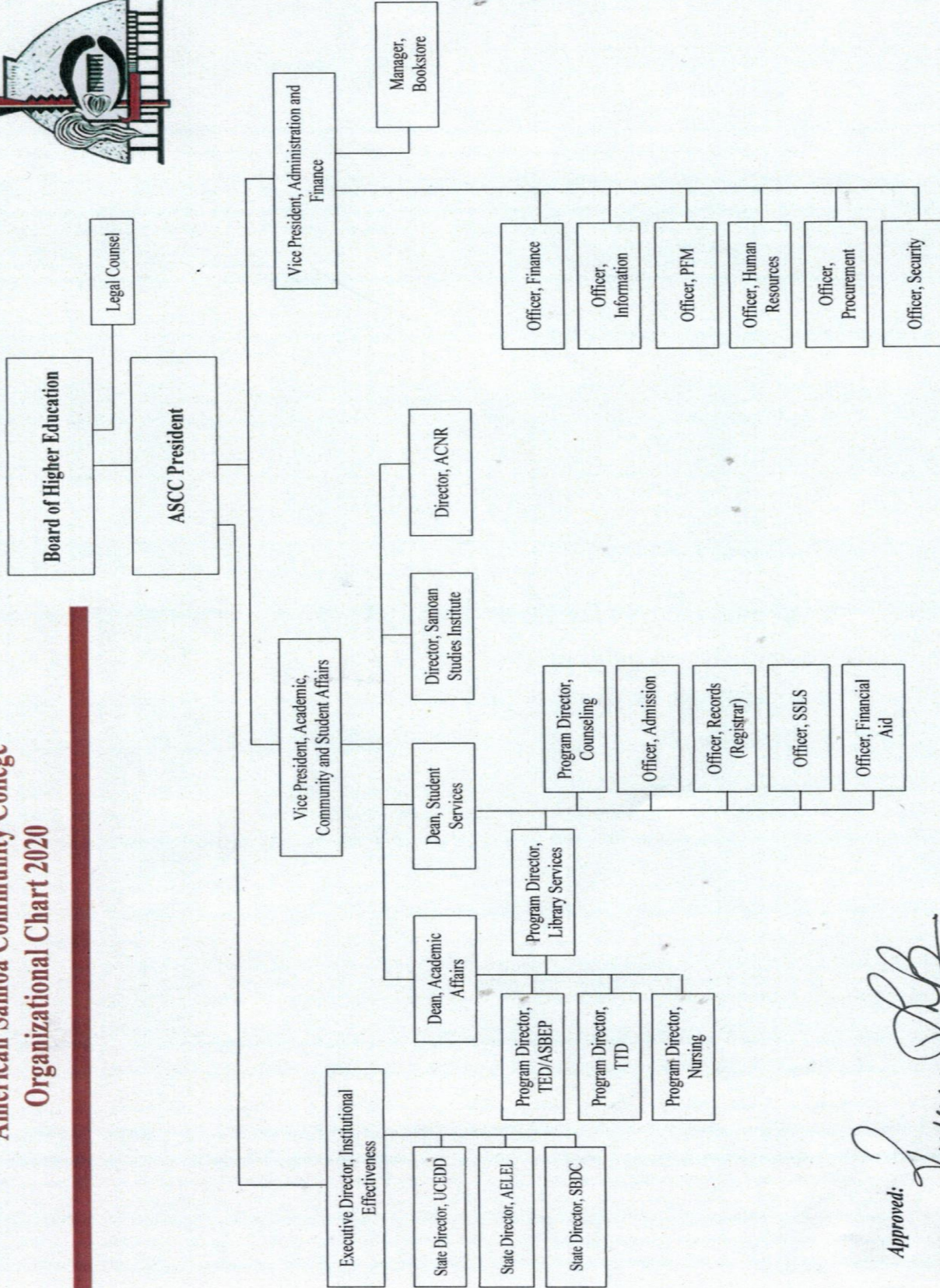
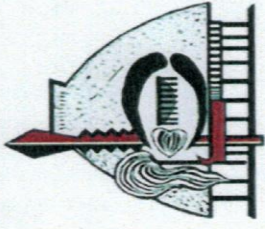
Mission

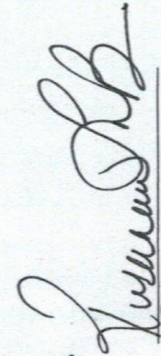


The mission of the American Samoa Community College is to foster successful student learning by providing high quality educational programs and services that will enable students to achieve their educational goals and to contribute to the social, cultural, political, economic, technological, and environmental well-being of American Samoa.

To fulfill this mission, the College, as an open admissions, United States accredited, Land Grant institution, provides access to bachelor and associate degrees and certificate programs of study. These programs prepare all students including those who are educationally underserved, challenged, or non-traditional for:

- Successful entry into the workforce;
- Transfer to institutions of higher learning;
- Awareness of Samoa and the Pacific; and
- Research and extension in human and natural resources.

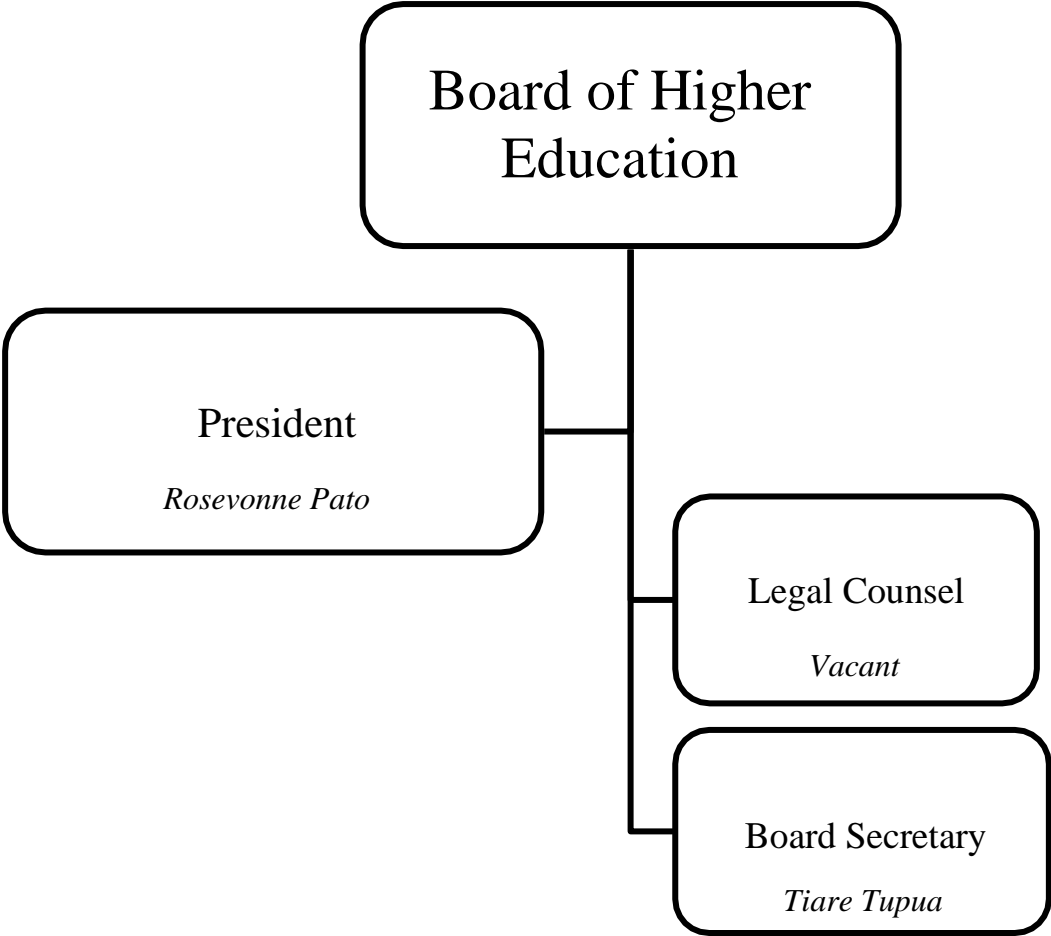
American Samoa Community College Organizational Chart 2020



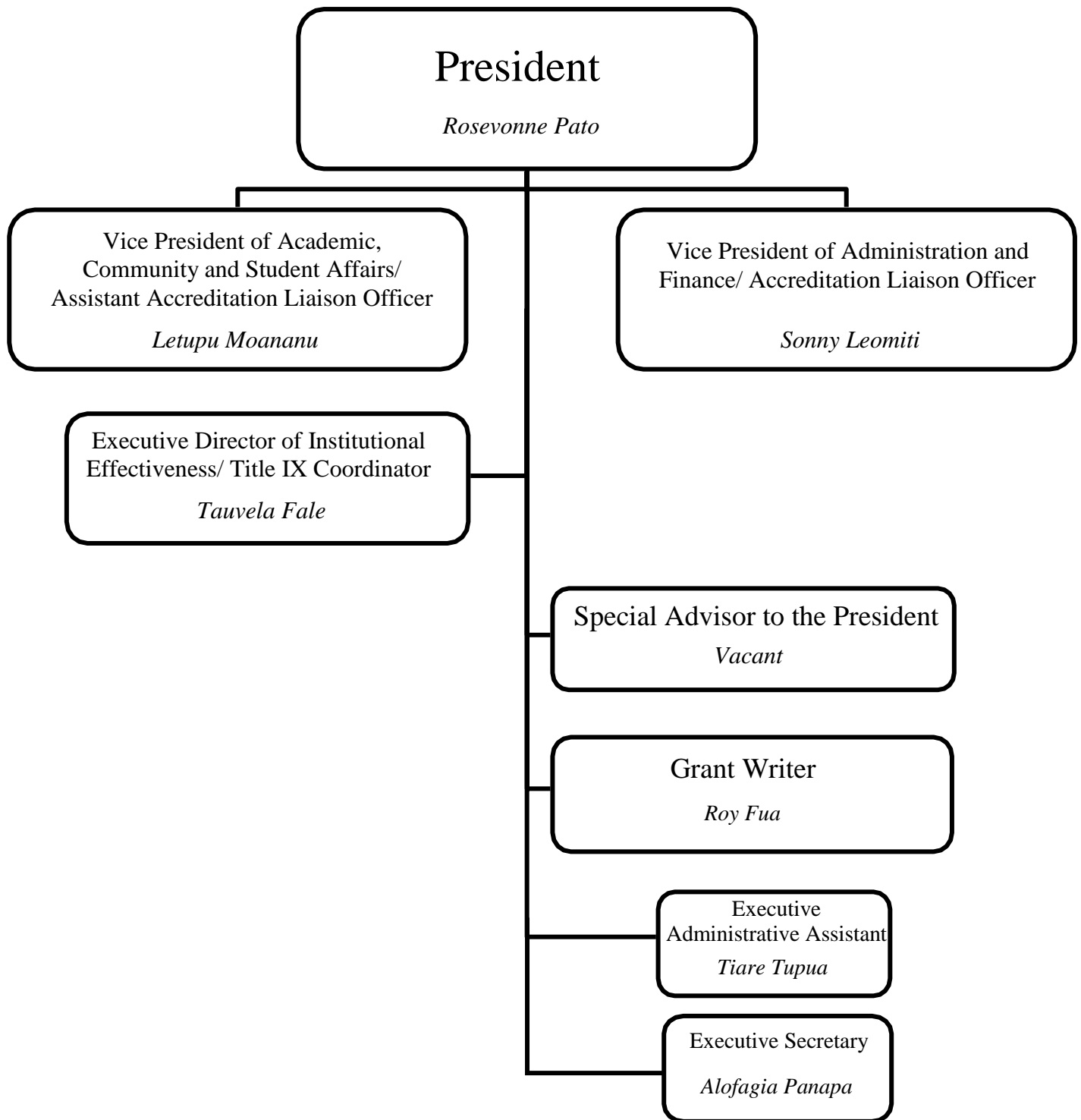
Approved: 
 President: 
 BHE Chair: 

Date: Oct. 7, 2020

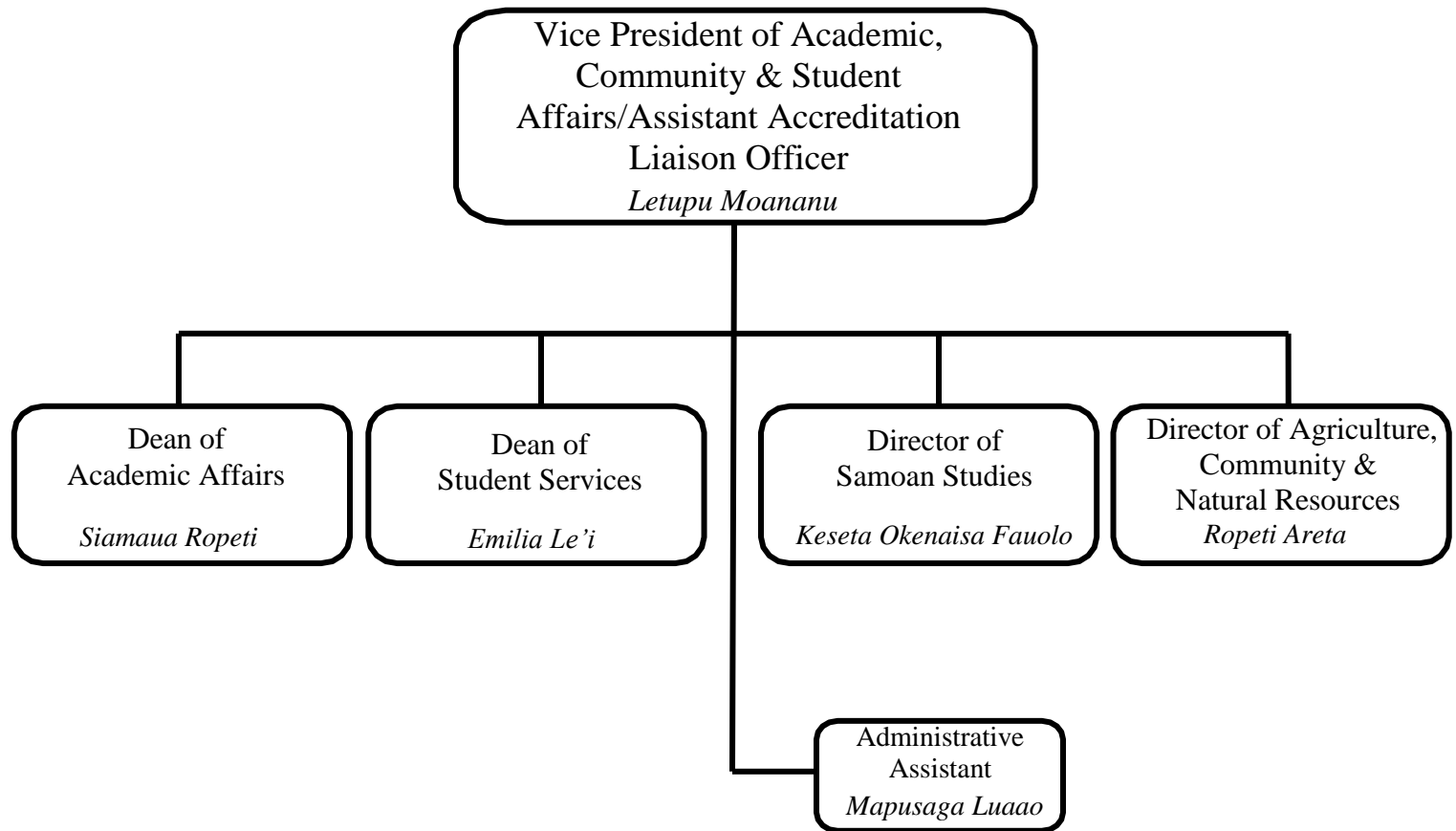
BOARD OF HIGHER EDUCATION OFFICE



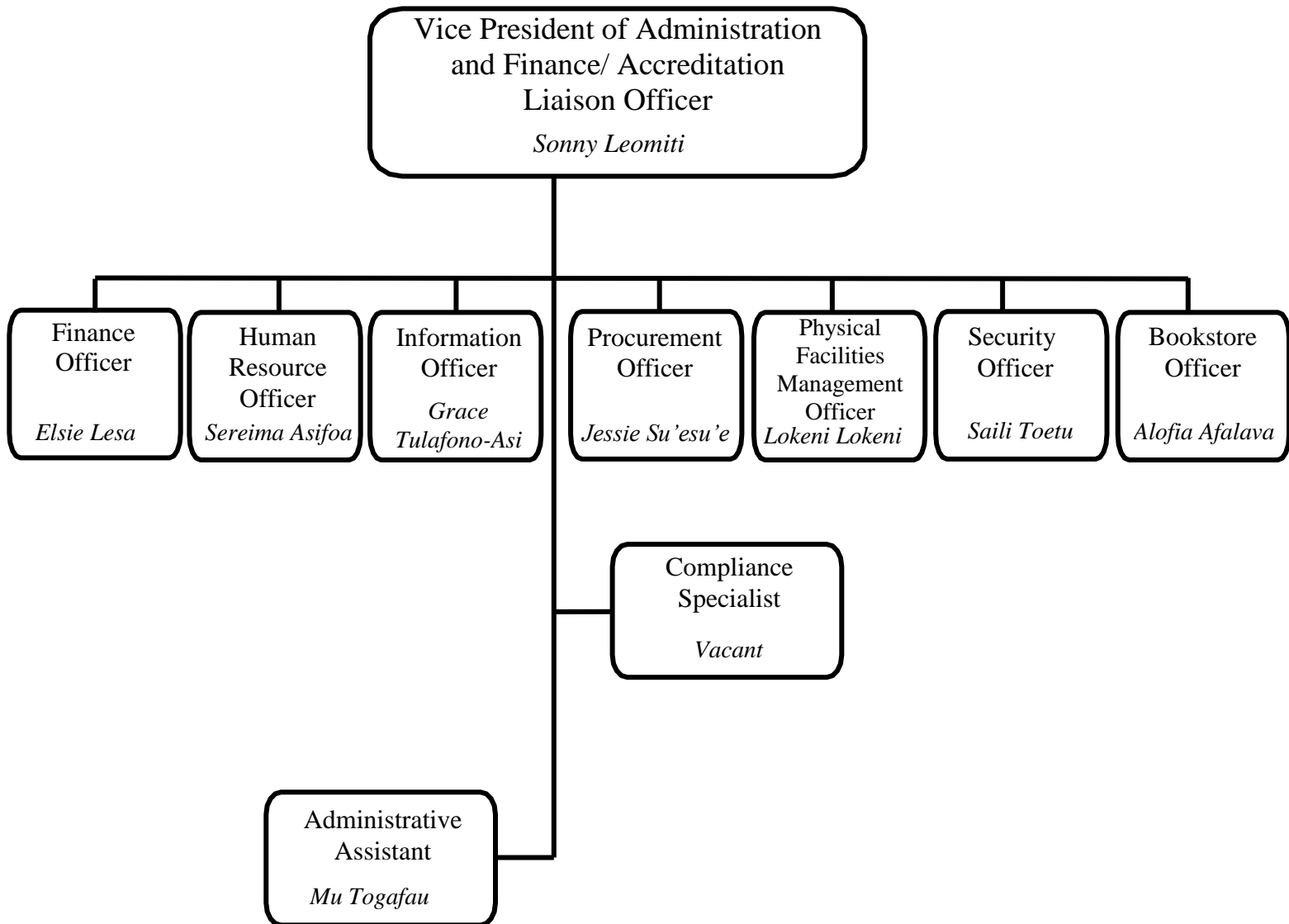
PRESIDENT'S OFFICE



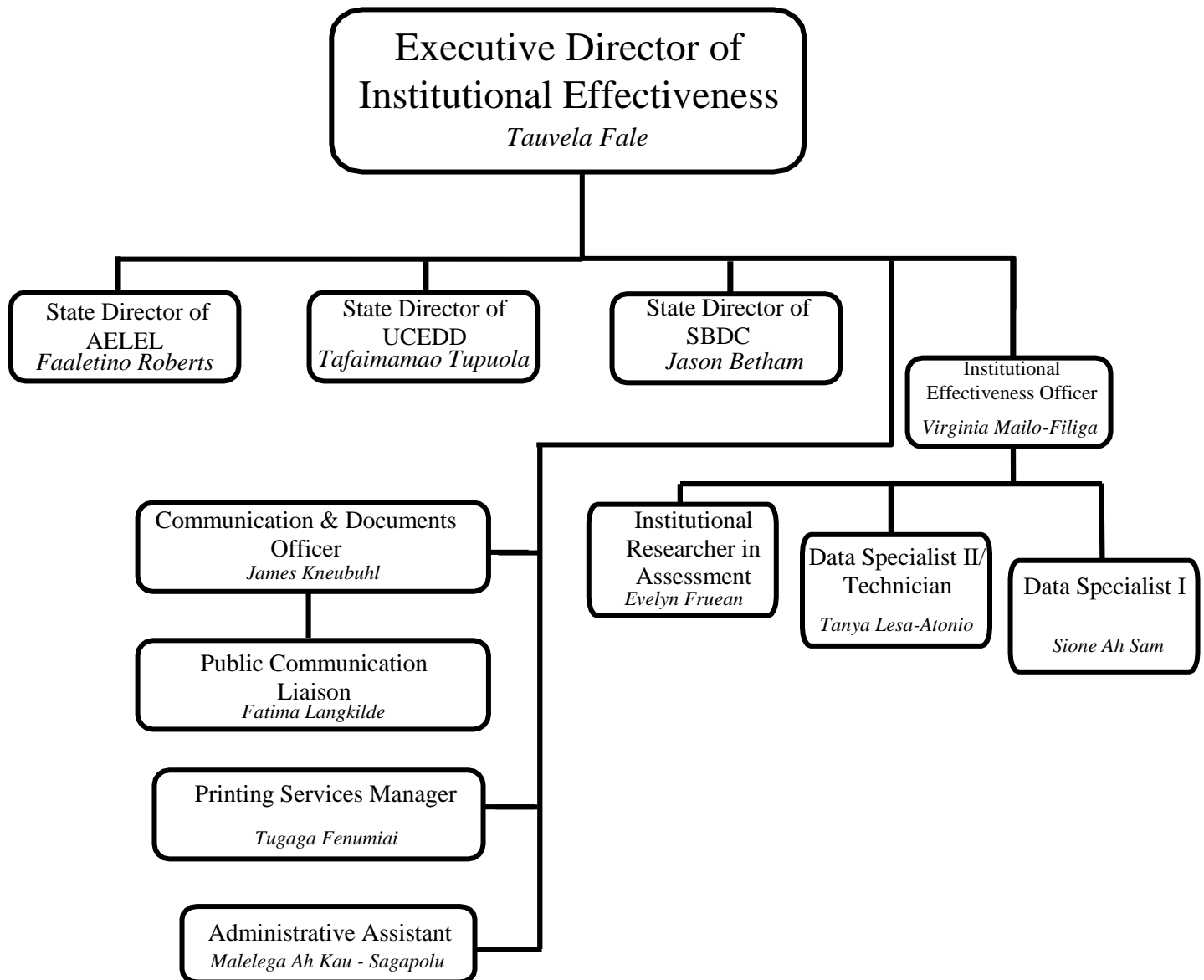
VICE PRESIDENT OF ACADEMIC, COMMUNITY, AND STUDENT AFFAIRS OFFICE



VICE PRESIDENT OF ADMINISTRATION AND FINANCE OFFICE



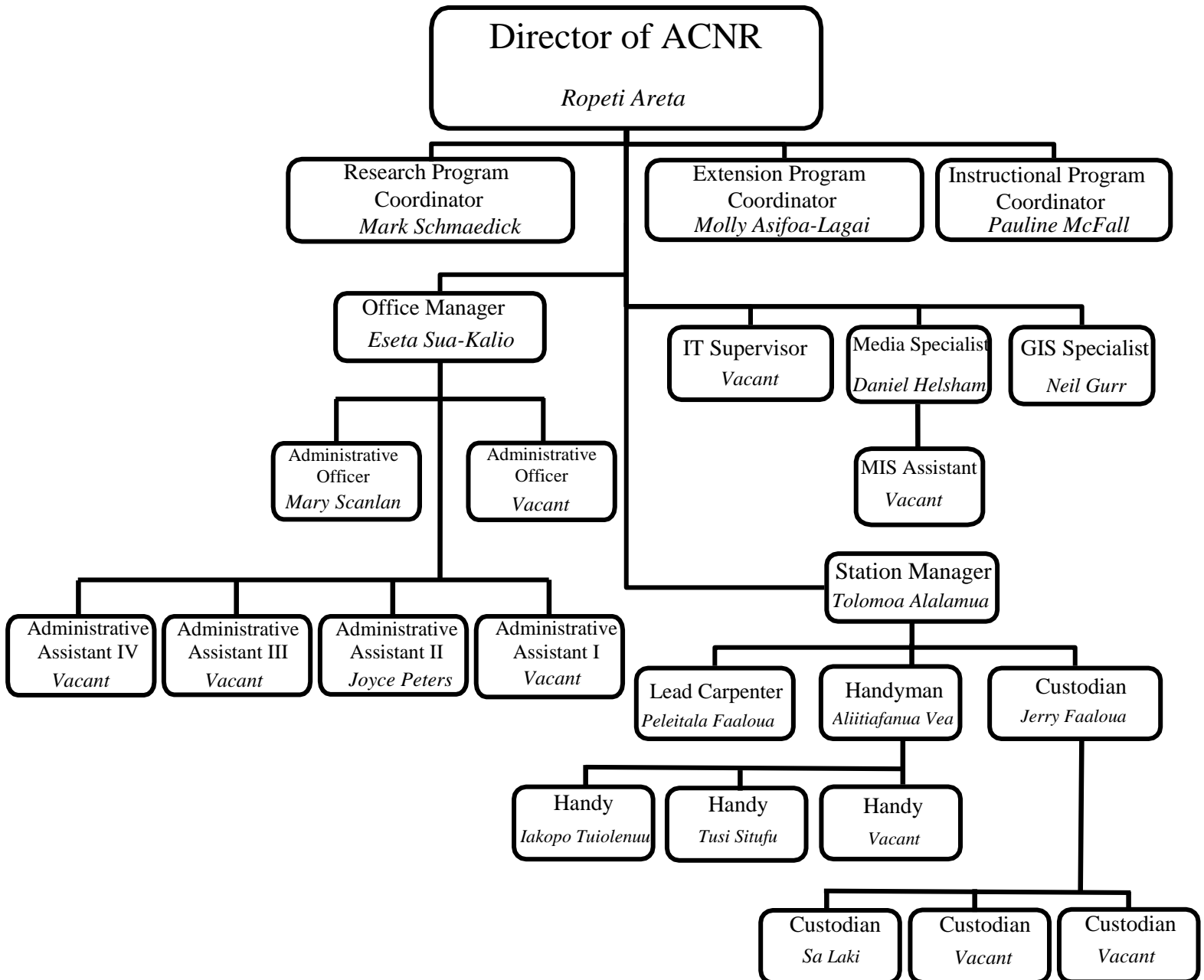
INSTITUTIONAL EFFECTIVENESS



Mission:

The mission of the Office of Institutional Effectiveness is to support the college by providing information necessary for improvement of academic programs and provision of administration services.

AGRICULTURE COMMUNITY AND NATURAL RESOURCES DIVISION



Mission

To provide the people of American Samoa appropriate science based and timely information and services in the areas of Community and Natural Resources. We treat our clients, students and colleagues with respect and empower them to be equal partners in their own success. Our words and actions show an appreciation for diversity and exemplify the finest of the Fa'a-Samoa.

In 1981, ASCC was designated a Land Grant College. Federal funds were provided to develop programs in agriculture, family and consumer sciences, 4-H youth development, and forestry. The three major components of the program are Instruction, Extension, and Research.

Instruction

At ASCC, the post-secondary agricultural related educational programs are part of the Department of Agriculture Community and Natural Resources. Program offerings include the Associate of Science degree in General Agriculture, Agribusiness, Family and Consumer Sciences and Natural Resources. The degrees are designed to prepare the students for on-island positions in these fields as well as for transfer to off-island schools.

Extension

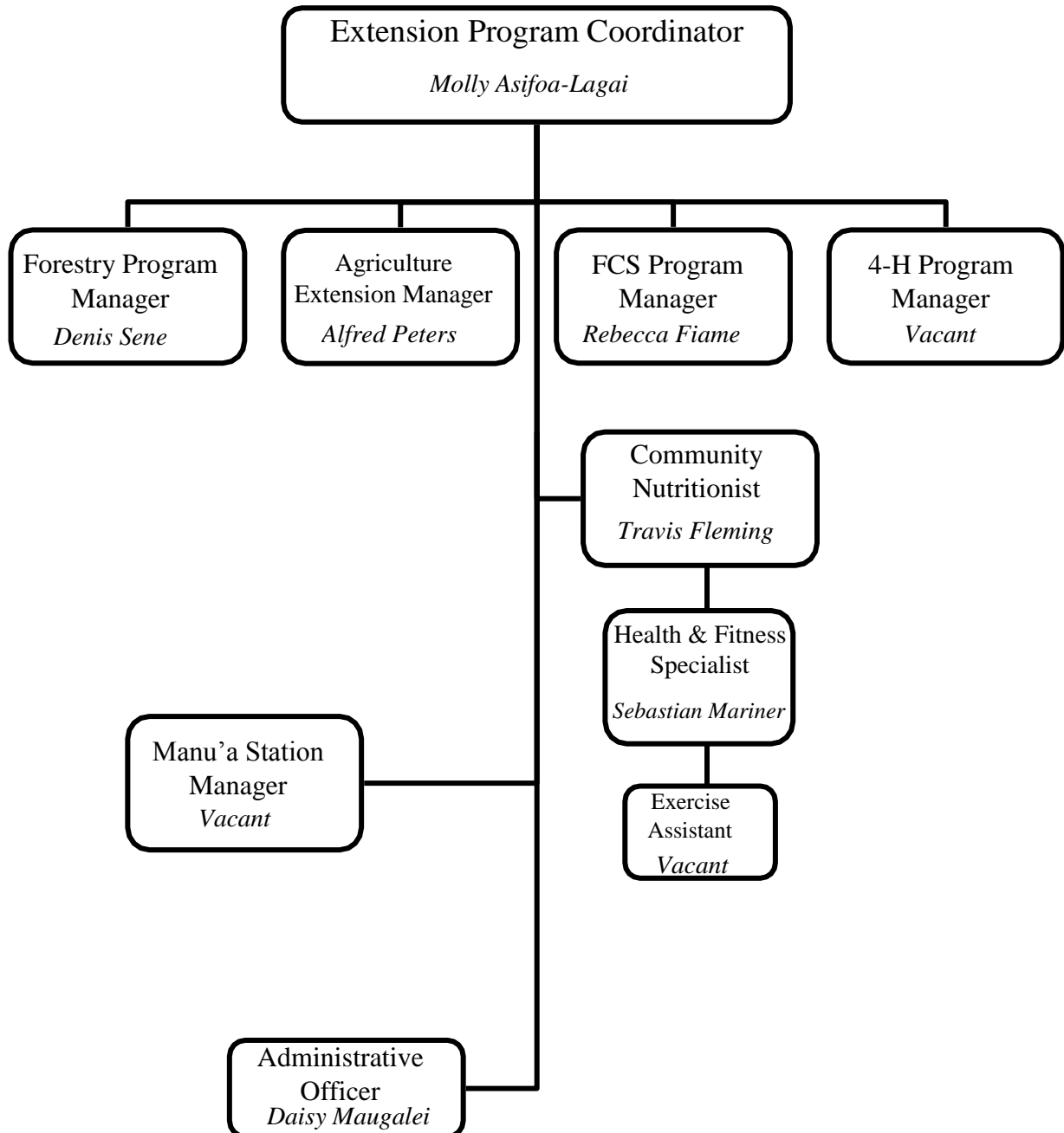
The Cooperative Extension Service offers community-based educational programs and projects to enhance individual and group decision-making towards improved living. Extension works closely with farmers, homemakers, and youth as well as government and civic agencies. The Extension agents use the discoveries made by the Research division to help improve the quality of life for individuals, and the community. Extension programs are offered in the following areas: Agriculture, Family and Consumer Sciences, 4-H Youth, and Forestry.

Research

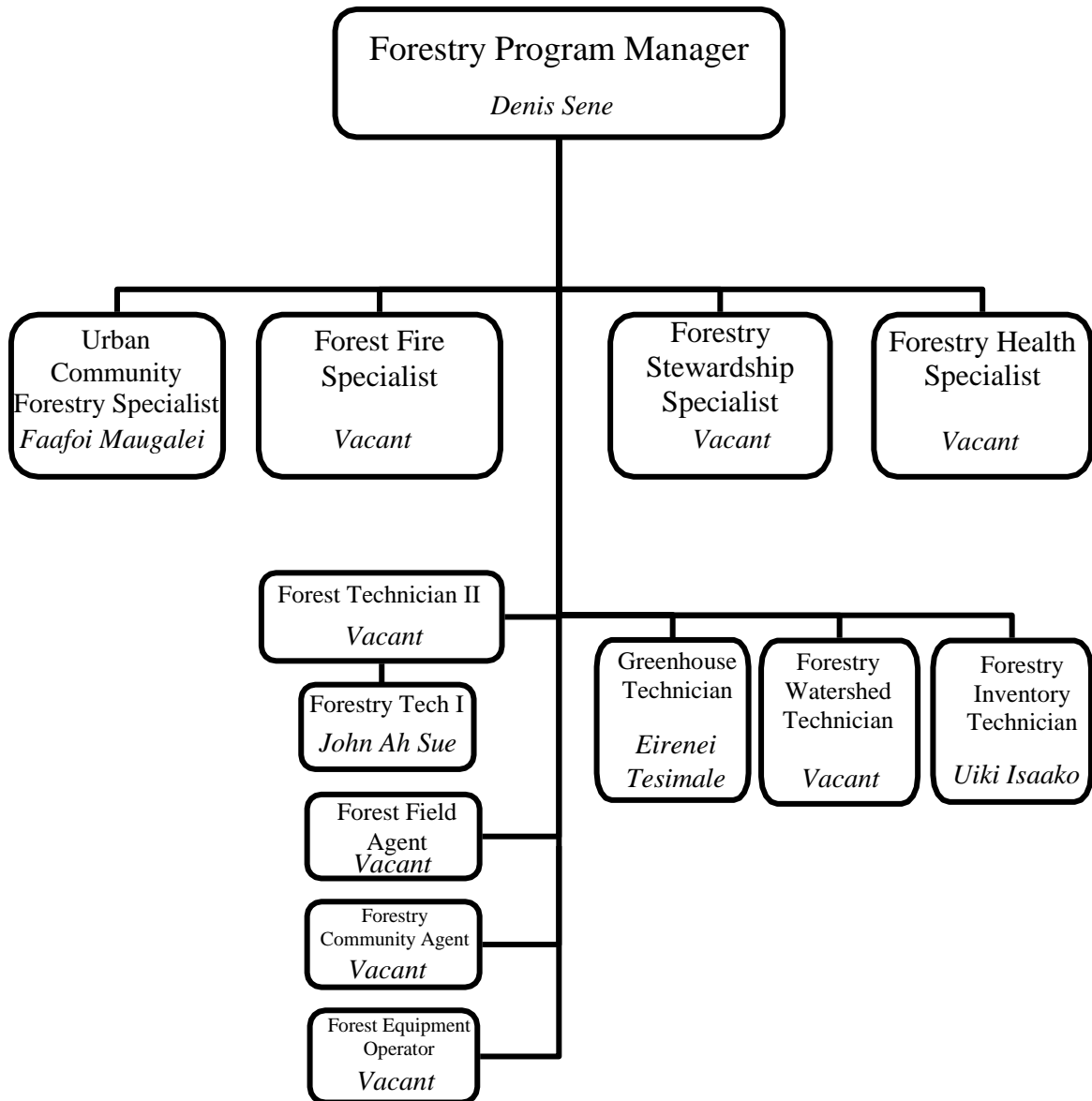
The Hatch Act authorized by Congress in 1887, stipulates the establishment of agricultural experiment stations in connection with Land Grant colleges to conduct scientific investigations and experiments to provide practical and useful information in publishing bulletins or reports of progress. As a beneficiary of this Act, the Research division of CNR adheres to these guidelines. CNR researchers in agriculture, aquaculture, forestry and nutrition work under the auspices of the associated Extension division. Those in entomology, plant pathology, soil and water science, childhood obesity, health communications and wellness fall directly under the Research division. The Geographic Information Systems (GIS) unit of CNR supports both Research and Extension. Nutrition, wellness, and health communications are also part of the ASCC CNR Wellness Center that opened in April 2013.

All CNR research is tied to the Extension component, and the two work hand in hand in ways tailored specifically for the environment, economy, and culture of American Samoa. The researchers apply rigorous scientific standards to develop practical knowledge that will benefit the health of American Samoa's people and natural resources into the future.

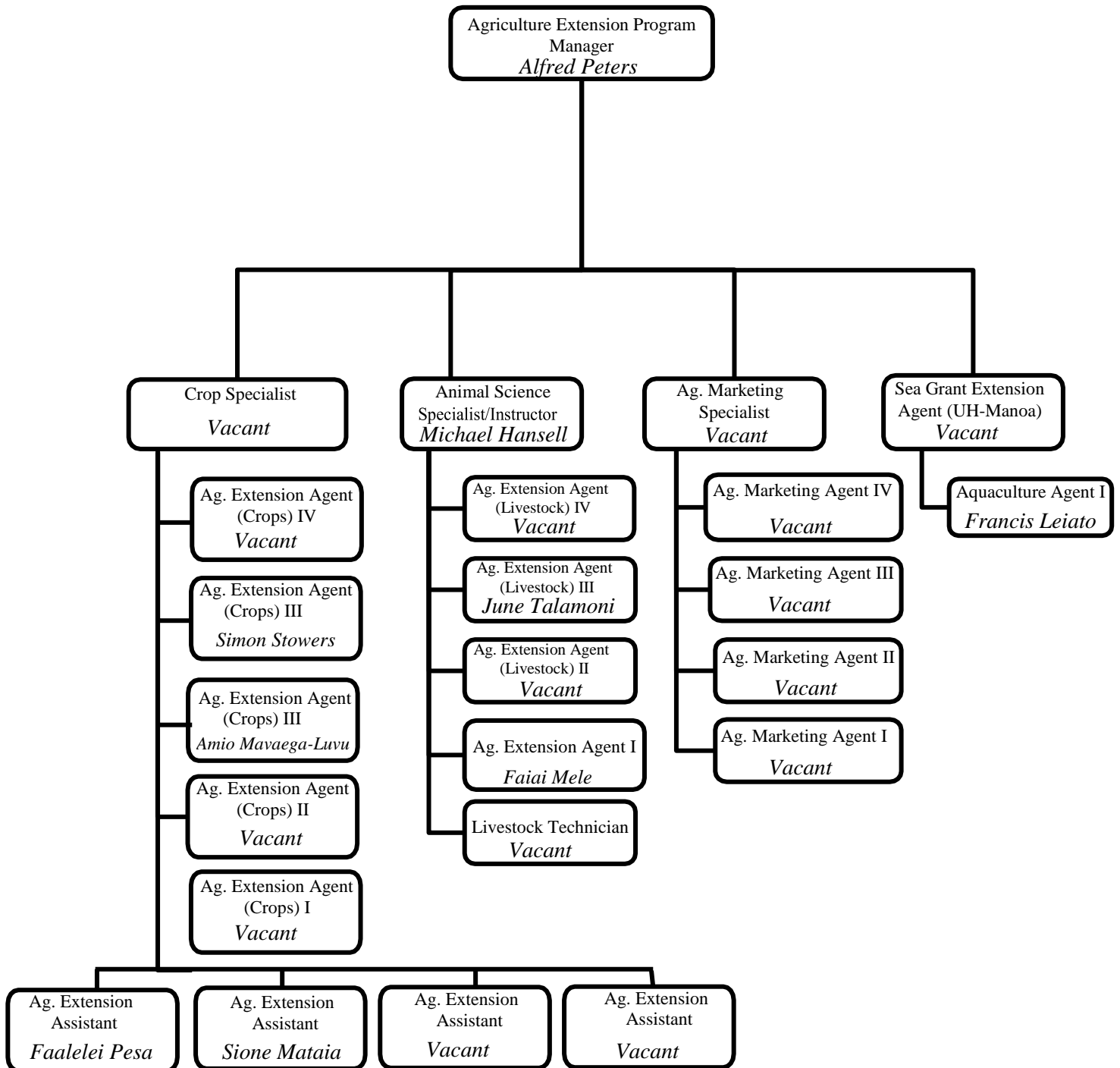
**AGRICULTURE COMMUNITY AND NATURAL
RESOURCES DIVISION
Extension Program**



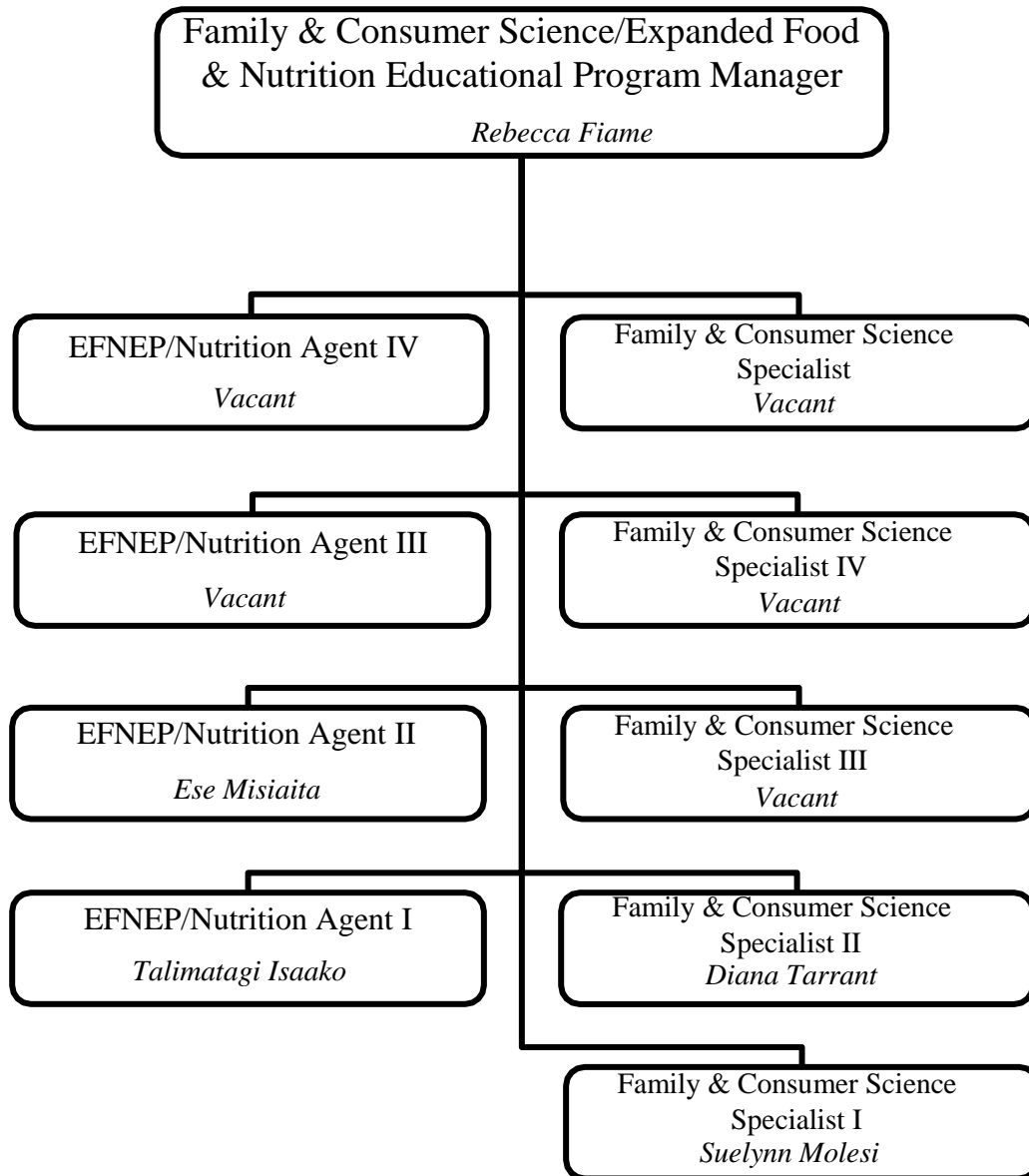
**AGRICULTURE COMMUNITY AND NATURAL
RESOURCES DIVISION**
Extension Program (Forestry)



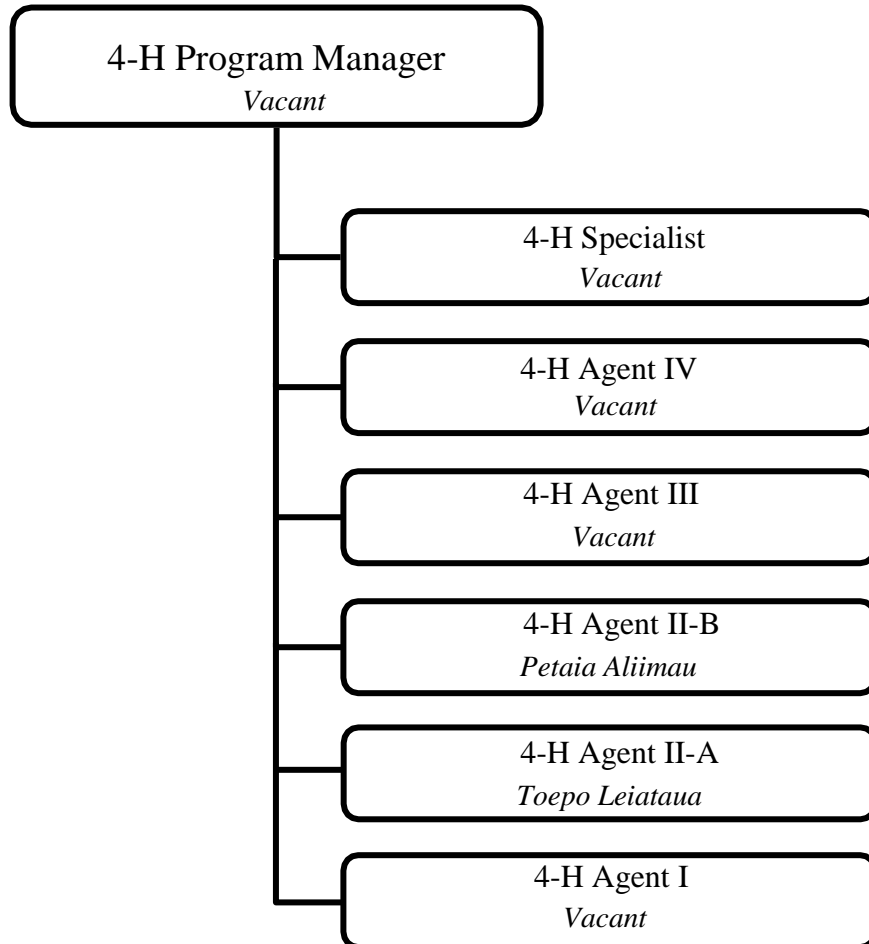
**AGRICULTURE COMMUNITY AND NATURAL
RESOURCES DIVISION**
Extension Program (Agriculture)



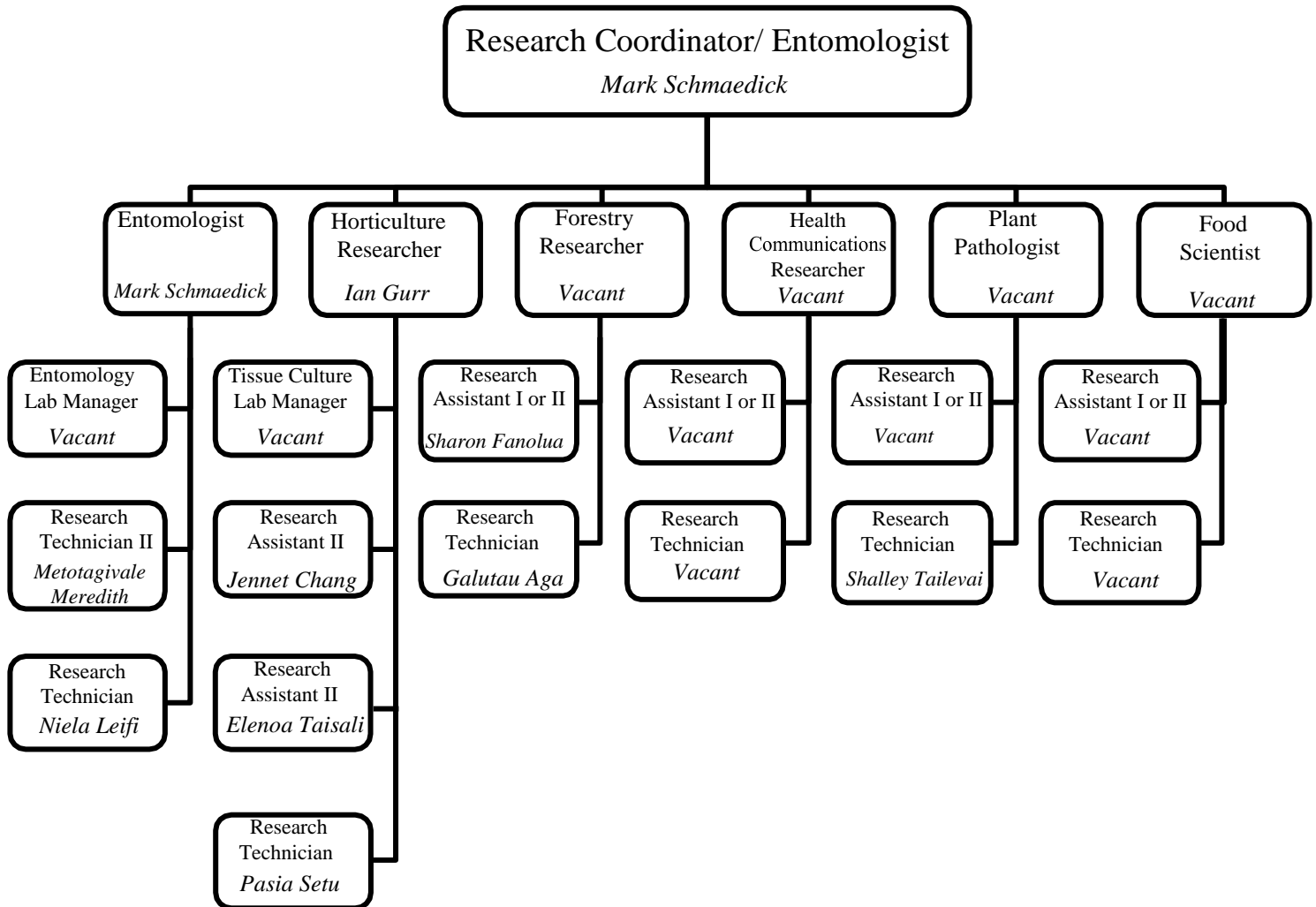
**AGRICULTURE COMMUNITY AND NATURAL
RESOURCES OFFICE**
Extension Program (F4HN/EFNEP)



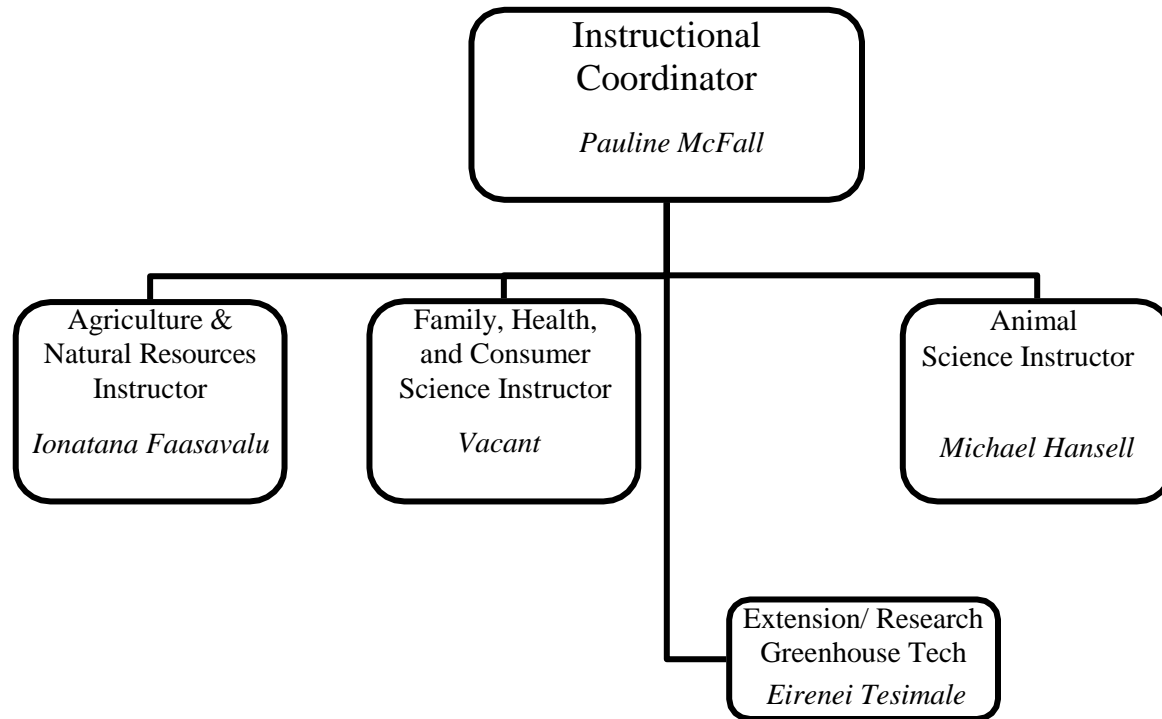
**AGRICULTURE COMMUNITY AND NATURAL
RESOURCES OFFICE**
Extension Program (4-H PROGRAM)



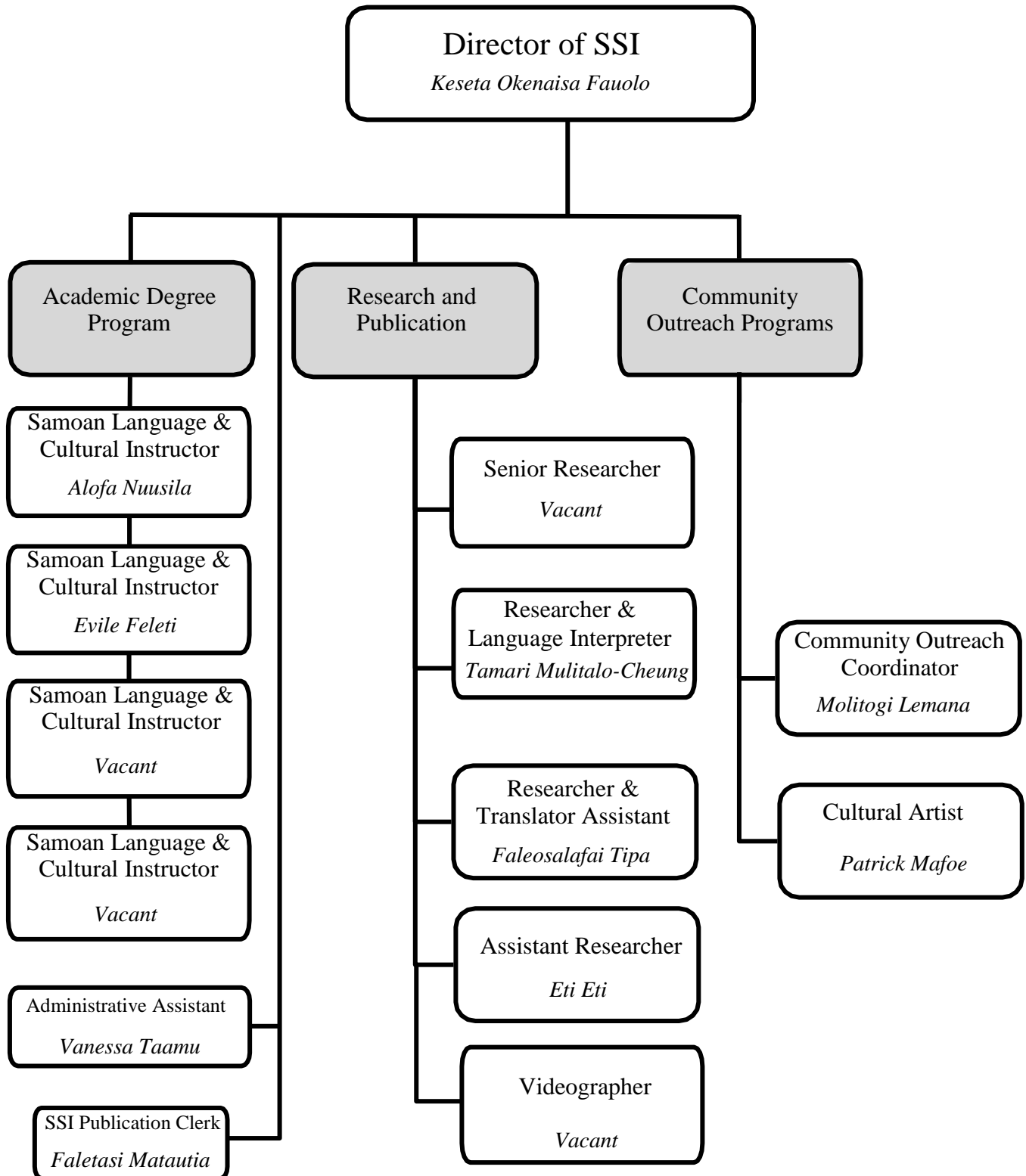
**AGRICULTURE COMMUNITY AND NATURAL
RESOURCES OFFICE
Research Program**



**AGRICULTURE COMMUNITY AND NATURAL
RESOURCES OFFICE
Instructional Program**



SAMOAN STUDIES INSTITUTE



Mission (Manulauti)

The Samoan Studies Institute's mission is to ensure and promote the continuity of Samoan culture, traditions, language, and heritage through an inter-disciplinary, comprehensive educational approach that focuses on four major areas: (1) Academics (2) Community and Cultural Extension Programs (3) Research and Publication, and (4) Samoan Language Translation and Interpretation.

Academics (Aoaoga)

Samoan Studies Institute, through its Samoan Studies Department, offers an Associate of Arts degree with an emphasis in Samoan Studies to prepare students for employment, transfer to institution of higher learning, and to be knowledgeable in Samoan culture and skillful in Samoan Language.

Community and Culture Extension Programs

(PolokalamamoAlalafaga ma FaasoaFaaleaganuu)

Community and cultural extension programs are to reinforce partnerships between the college and government agencies, non-government agencies; and for the Samoan Studies Institute to conduct workshops and presentations that promote cultural studies.

Research and Publication (Su'esu'ega ma Lomiga)

The Samoan Studies Institute research component maintains an active research program which includes fieldwork and documentation as well as archival research and collections.

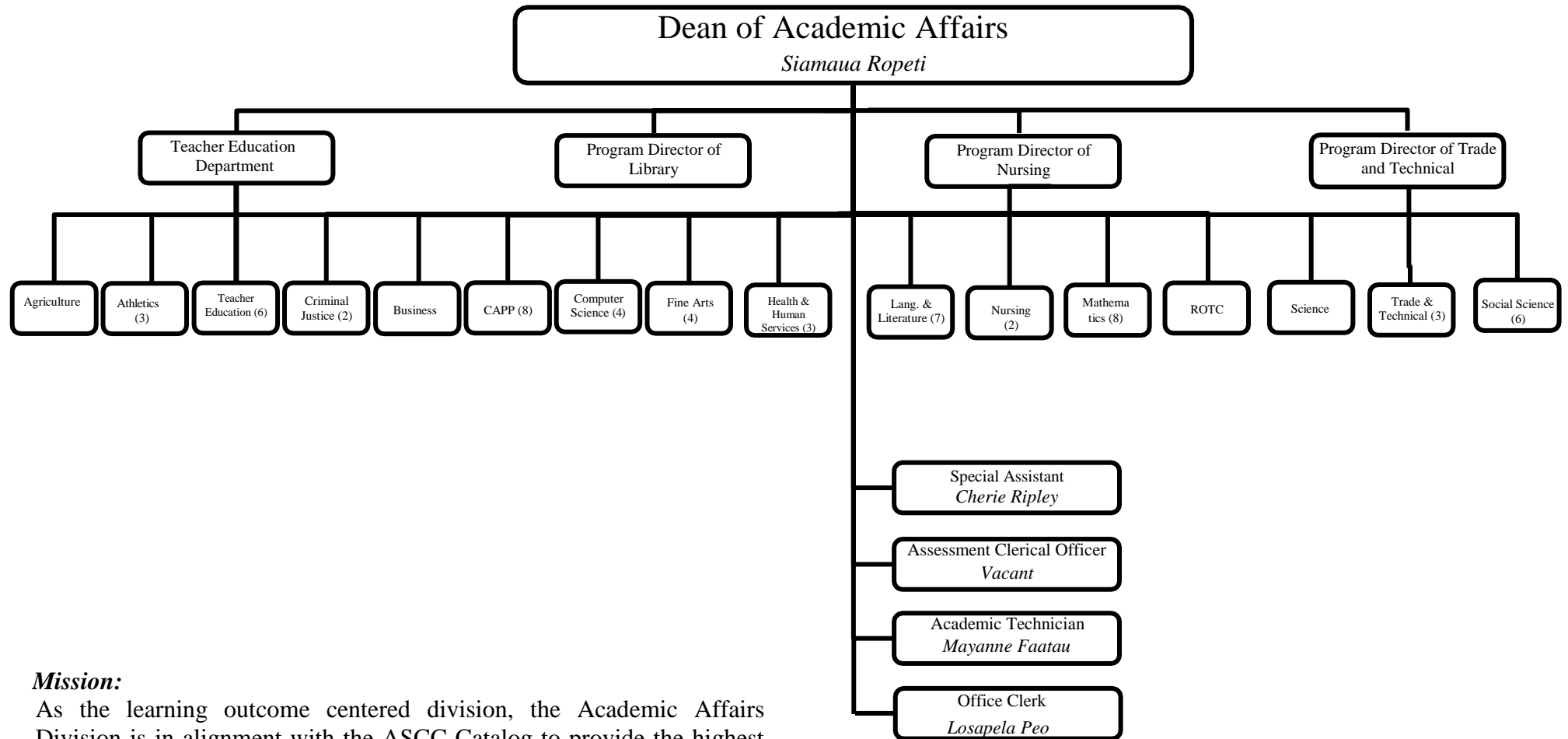
Samoan Language Translations and Interpretations

(Faaliliuga ma Faauigaga Faasamoa)

The Samoan Studies Institute provides translation and interpretation services for Samoan and English languages for government and non-government agencies, local and off island communities.



ACADEMIC AFFAIRS DIVISION



Mission:

As the learning outcome centered division, the Academic Affairs Division is in alignment with the ASCC Catalog to provide the highest levels of quality academic services for students through on-going analysis, assessment, and improvement of instructional programs and personnel.

ACADEMIC AFFAIRS DIVISION
Agriculture

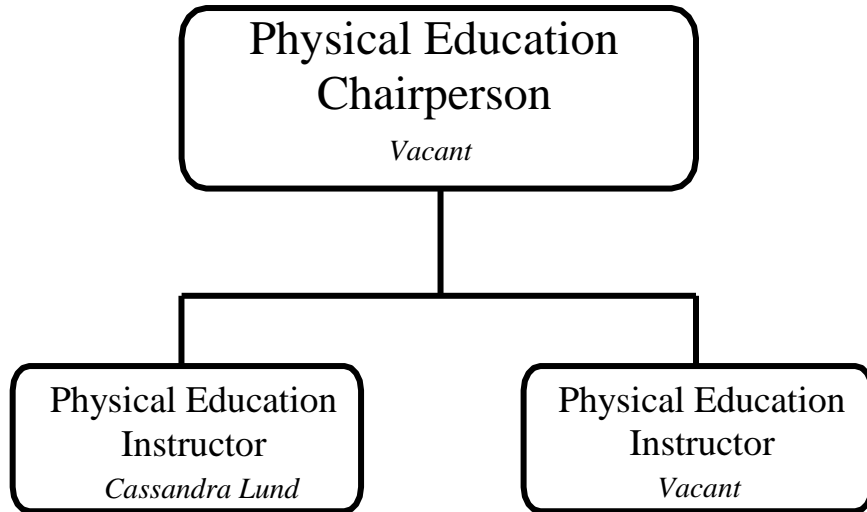
Instructional Coordinator
(ACNR)

Pauline McFall

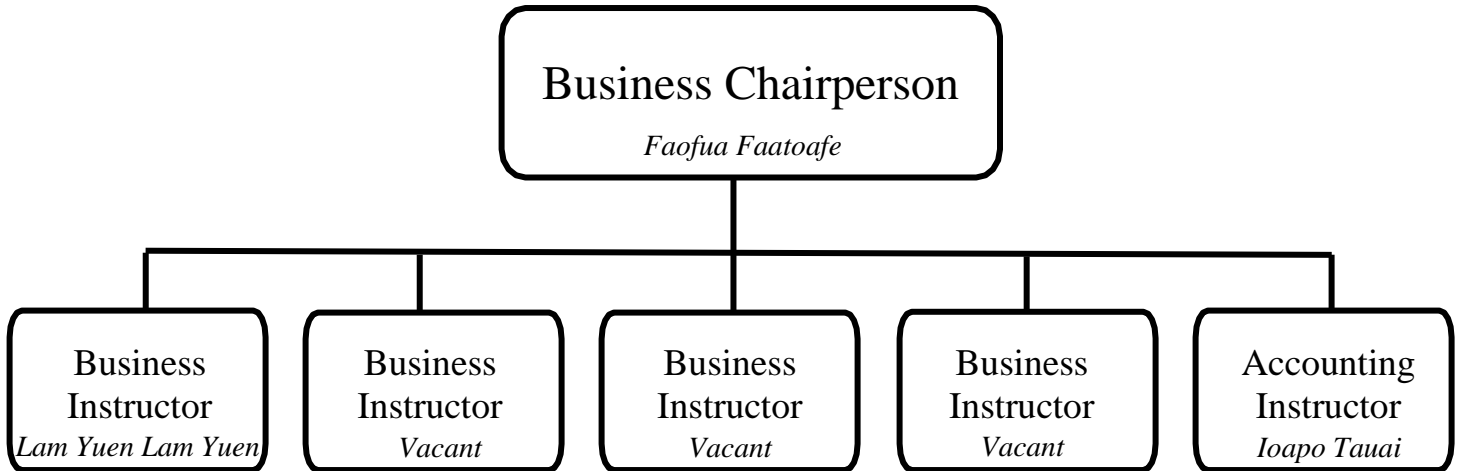
Agriculture
Instructor

Ionatana Faasavalu

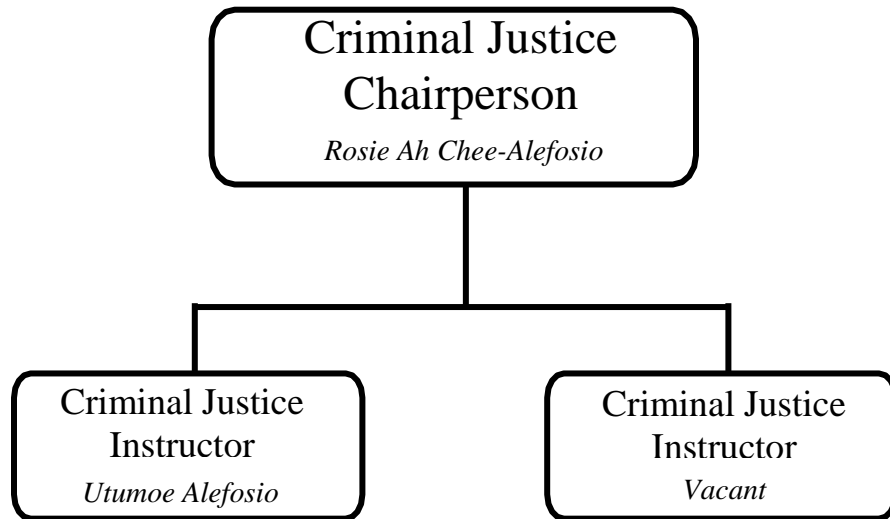
ACADEMIC AFFAIRS DIVISION
Athletics



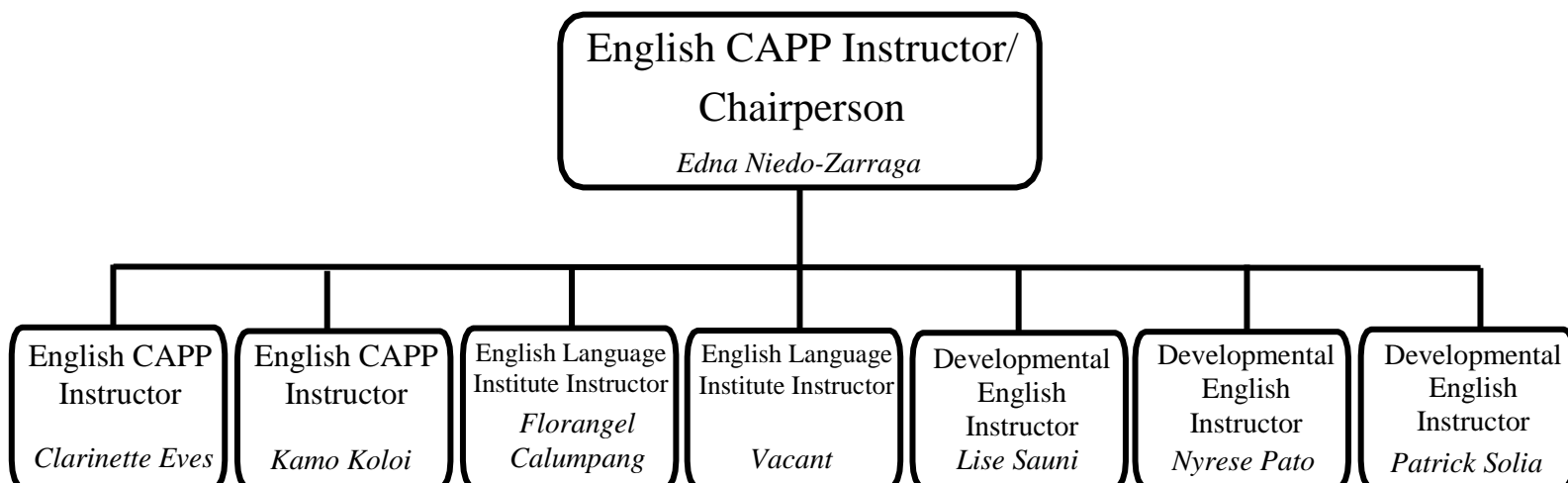
ACADEMIC AFFAIRS DIVISION
Business



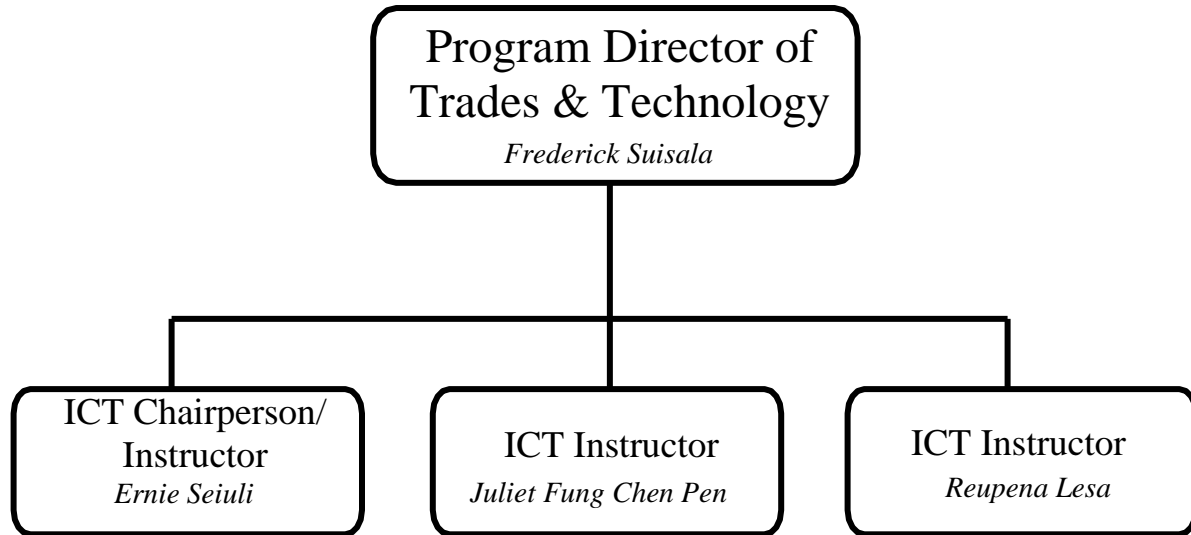
ACADEMIC AFFAIRS DIVISION
Criminal Justice



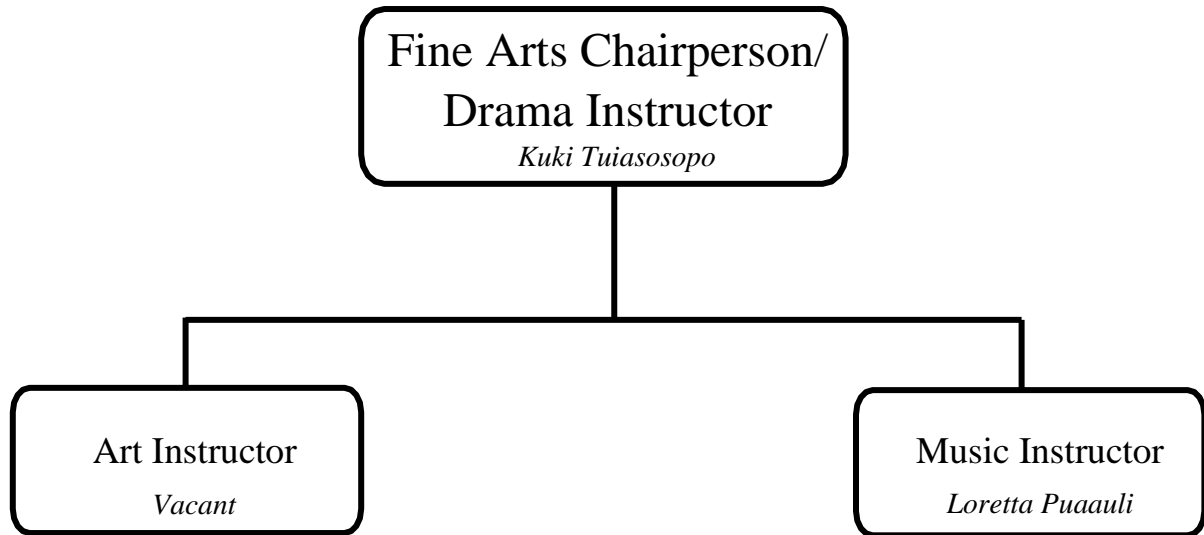
ACADEMIC AFFAIRS DIVISION
English Language Institute (ELI)/CAPP



ACADEMIC AFFAIRS DIVISION
Computer Science



ACADEMIC AFFAIRS DIVISION
Fine Arts



ACADEMIC AFFAIRS DIVISION
Health and Human Services

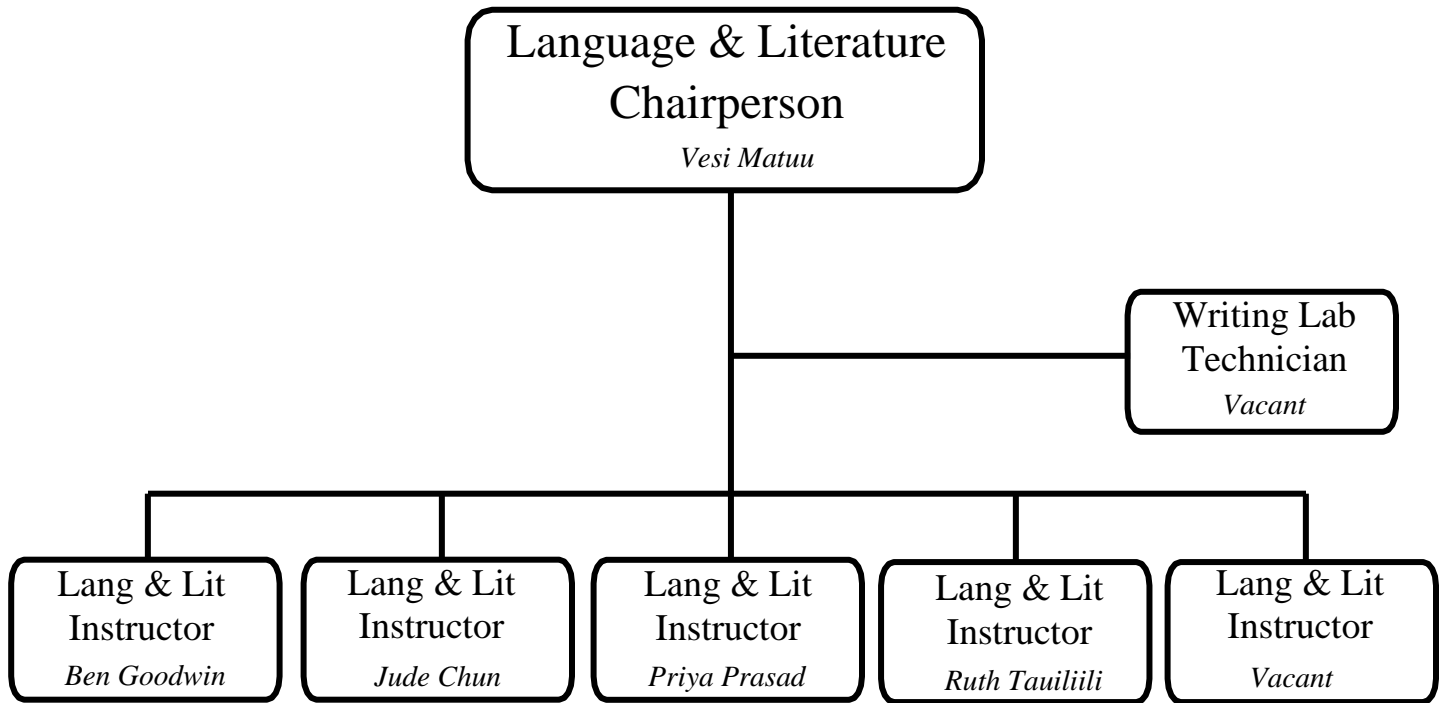
Health & Human
Services Chairperson

Derek Helsham

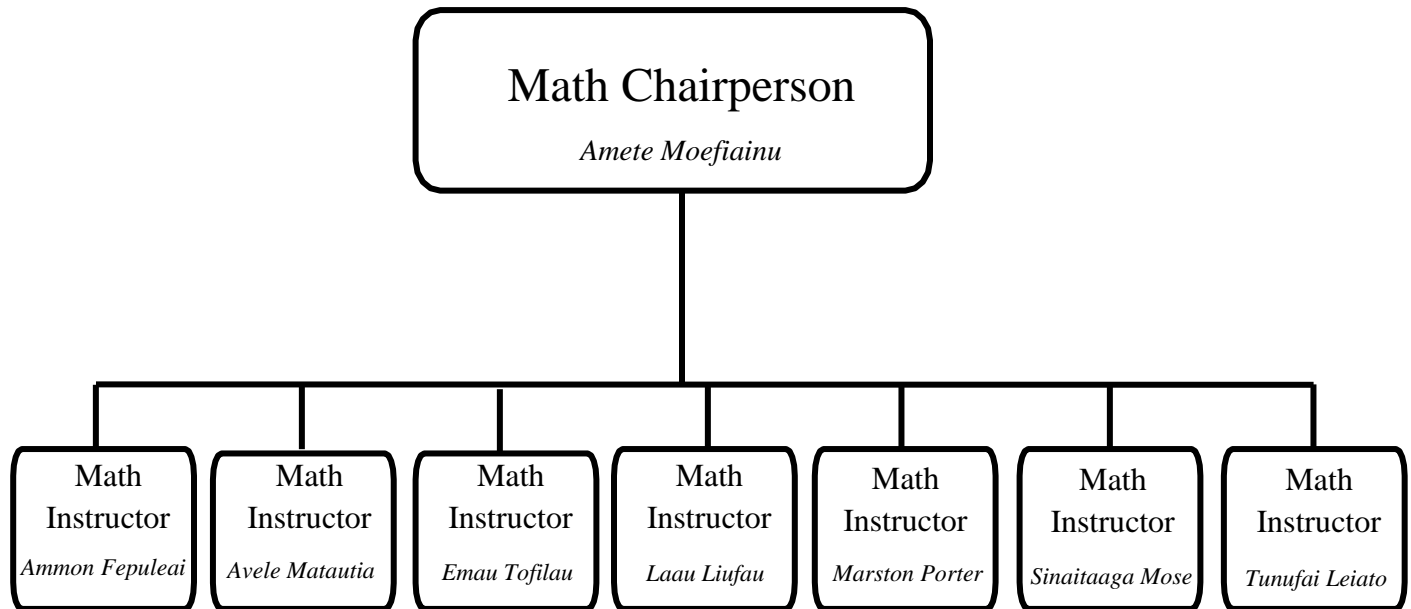
Health & Human
Services Instructor

Daniel Chang

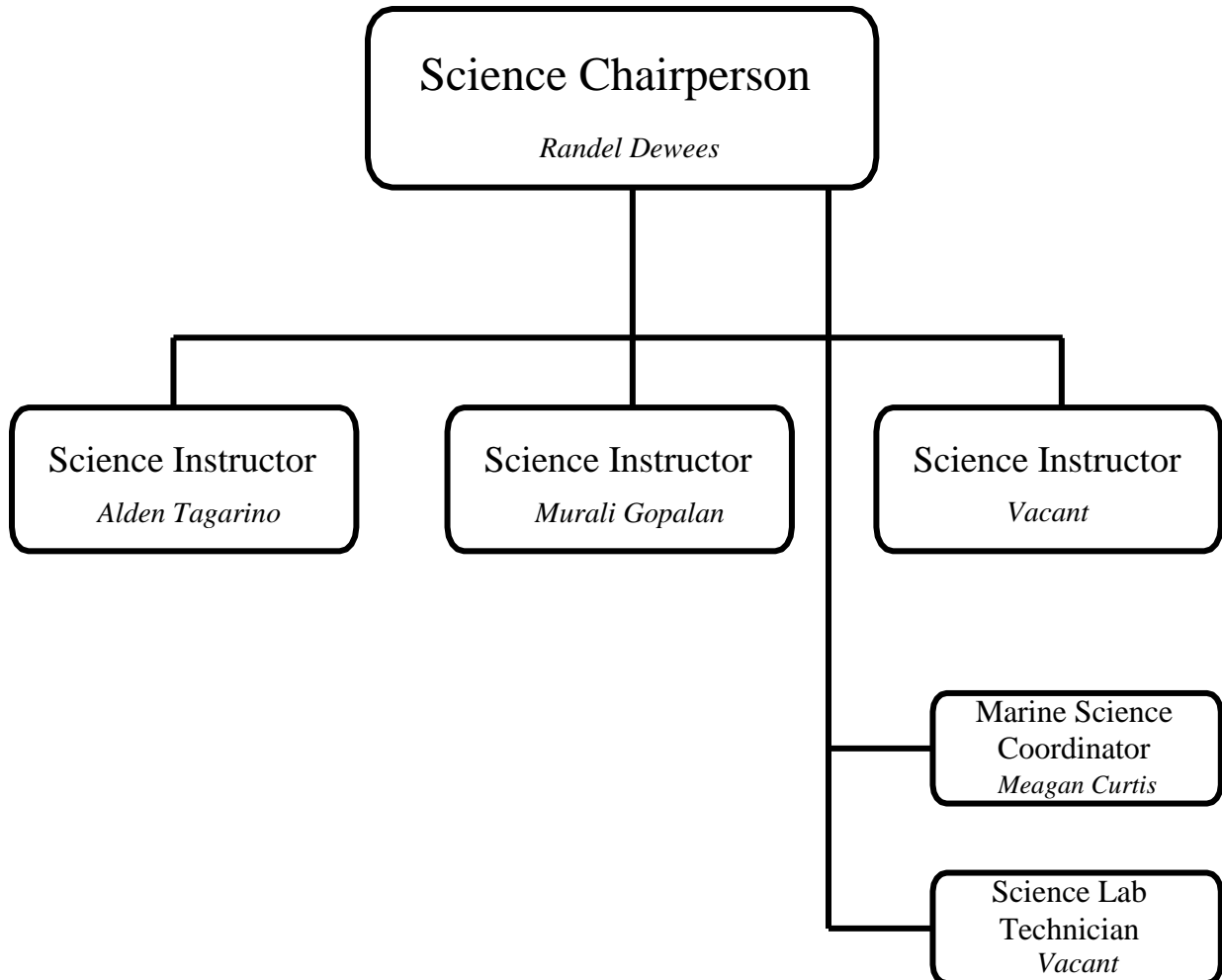
ACADEMIC AFFAIRS DIVISION
Language & Literature



ACADEMIC AFFAIRS DIVISION
Mathematics



ACADEMIC AFFAIRS DIVISION
Science



ACADEMIC AFFAIRS DIVISION
Social Science

**Social Science
Chairperson**
Lilian Temese

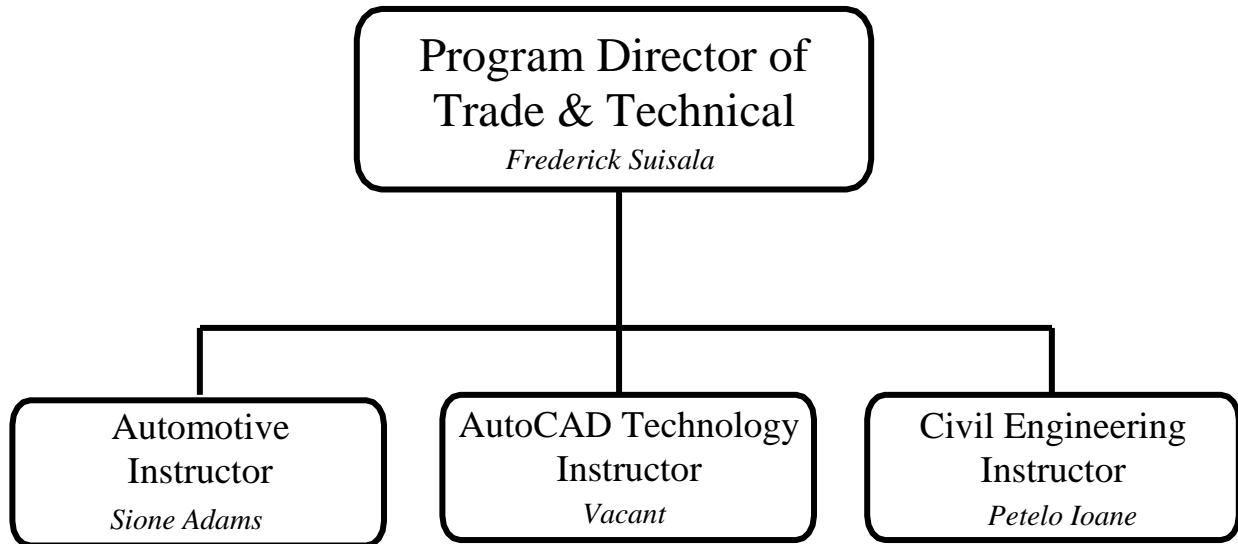
**Political Science
Instructor**
Adrian Vasai-Moana

**Sociology/Psychology
Instructor**
Tala Ropeti-Leo

**Social Science
Instructor**
Kayla Sauafea

**Social Science
Instructor**
Pio Tavai

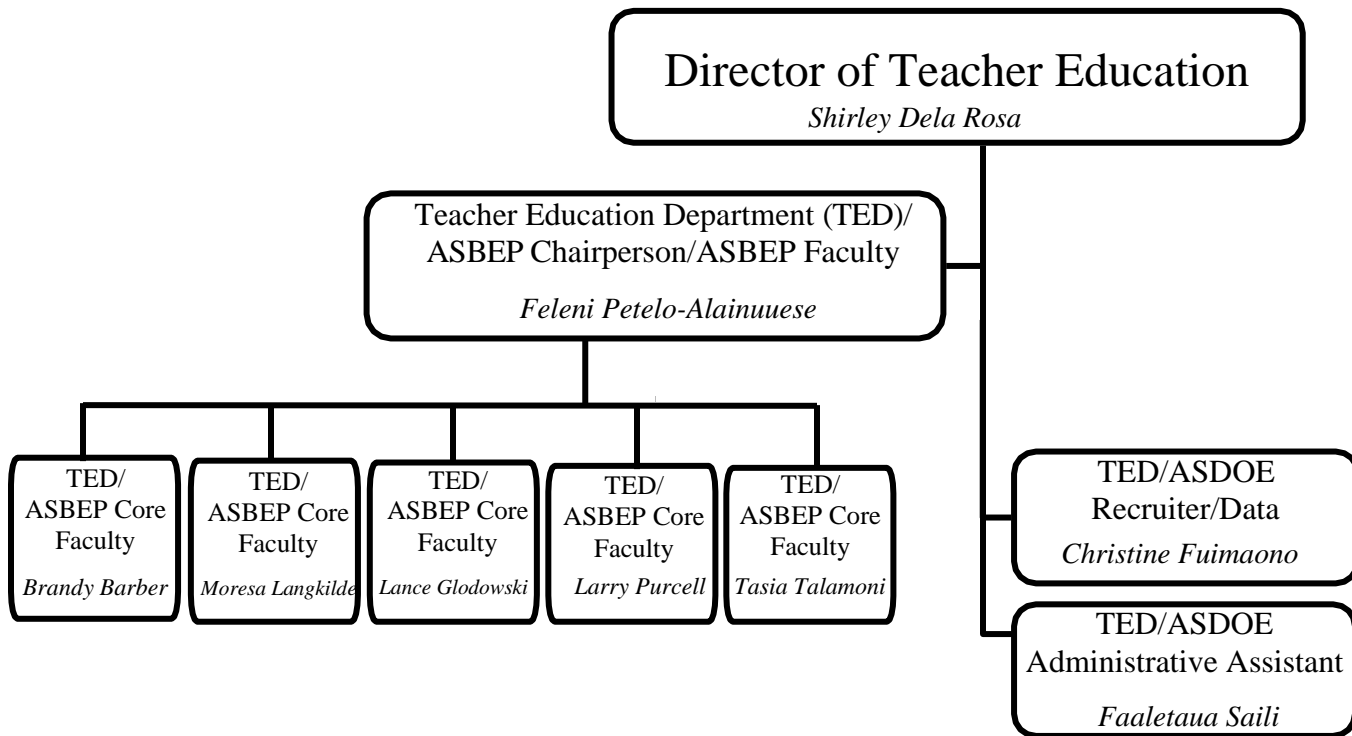
ACADEMIC AFFAIRS DIVISION
Trade & Technical



The mission of TTD is three fold:

- Prepare students for entry level employment
- Prepare incumbent workers to receive certification and licensures
- Prepare students to transfer to other higher institutes of learning outside of American Samoa.

ACADEMIC AFFAIRS DIVISION
Teacher Education
American Samoa Bachelors in Education Program (ASBEP)



Mission:

The mission of the American Samoa Bachelors in Education Program is to meet the professional development needs of pre-services and in-services teachers enabling them to effectively teach in American Samoa and within the context of the global demands of the twenty first century.

ACADEMIC AFFAIRS DIVISION
Area Health Education Center Program (AHEC)

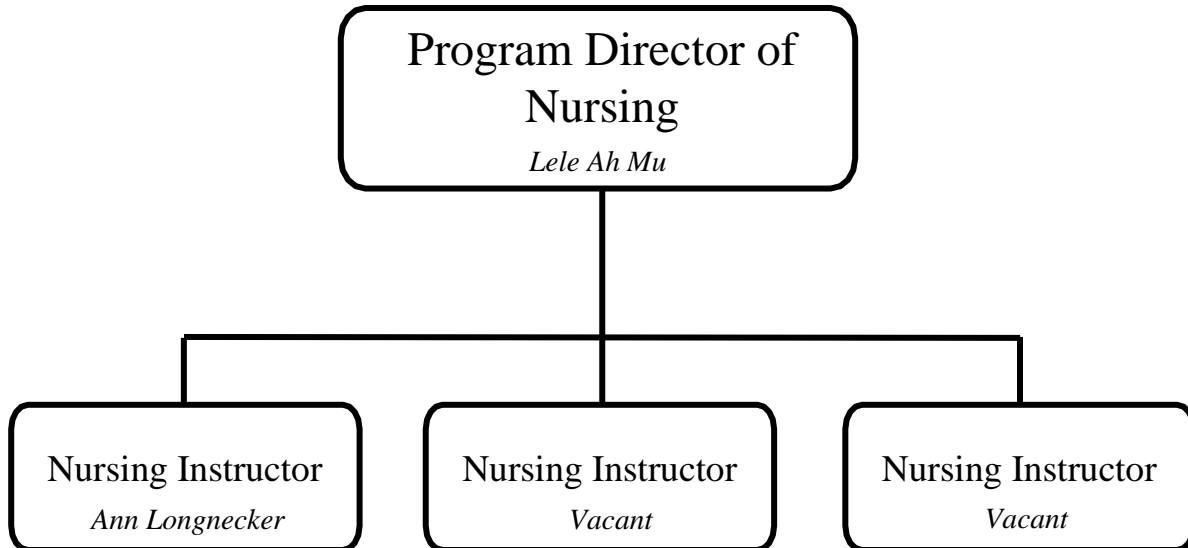
Program Director of
AHEC

Monica Afalava

Administrative
Assistant

Iutita Snow-Tuitasi

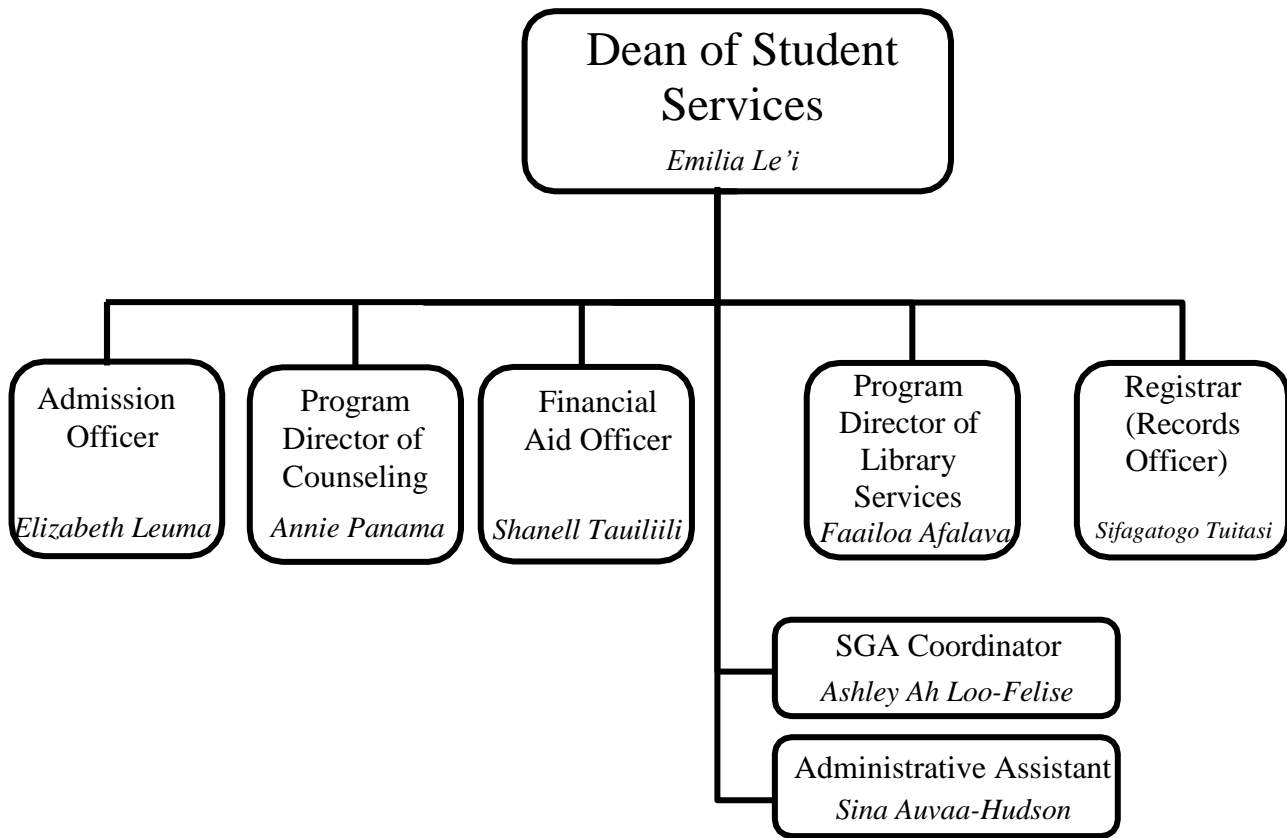
ACADEMIC AFFAIRS DIVISION
Nursing



Mission:

The mission of the Nursing Program is to provide quality nursing education in preparing knowledgeable and caring professional nurses to meet the diverse health needs of the community.

STUDENT SERVICES DIVISION



Mission:

The mission of the Student Services Division is to support the educational pursuits of all students attending ASCC through an active concern for high quality services, student access, learning, progress, and success.

College and Life Planning

The mission of the College and Life Planning (CLP) course is to empower and inspire students to be successful, both personally and professionally.

Counseling Services

The mission of Counseling Services is to provide academic, career, personal, transfer, and diversity counseling, assist with orientation of new students, implement outreach activities, offer crisis intervention, and optimize follow-up and referral services to our American Samoa Community College students, prospective students and the community.

Student Learning Assistance (SLA) Center

The SLA Center offers free tutorial help for students to improve their chances to succeed in their courses and attain personal and academic goals.

Financial Aid Outreach

Students who are seeking assistance with their Free Application for Federal Student Aid (FAFSA) online or renewal or corrections to their applications are encouraged to stop by to meet with the Financial Aid Outreach Coordinator.

The 411 Newsletter/Journalism Club

ASCC students can stay updated with campus news and announcements through the 411 Newsletter. Students can find information on scholarships, internship opportunities, important deadlines, campus events and activities, and special announcements in the 411.

International Student Organization

The International Student Organization provides a support and nurturing environment for diverse students at ASCC.

Student Employment and Training Center (SETC)

The Student Employment and Training Center (SETC) provides temporary employment to students who are ineligible for federal financial aid assistance and are not current scholarship recipients of the American Samoa Government (ASG) and various private agencies of American Samoa.

Student Government Association (SGA)

SGA exists to advance the democratic process of student government. SGA encourages professionalism and improved quality of activity and service at all levels of student government for the benefit of the total student population.

Phi Theta Kappa Society

The Alpha Epsilon Mu Chapter of the Phi Theta Kappa (PTK), the international community/junior college honor society, is open to all ASCC continuing and transfer students.

Service Learning

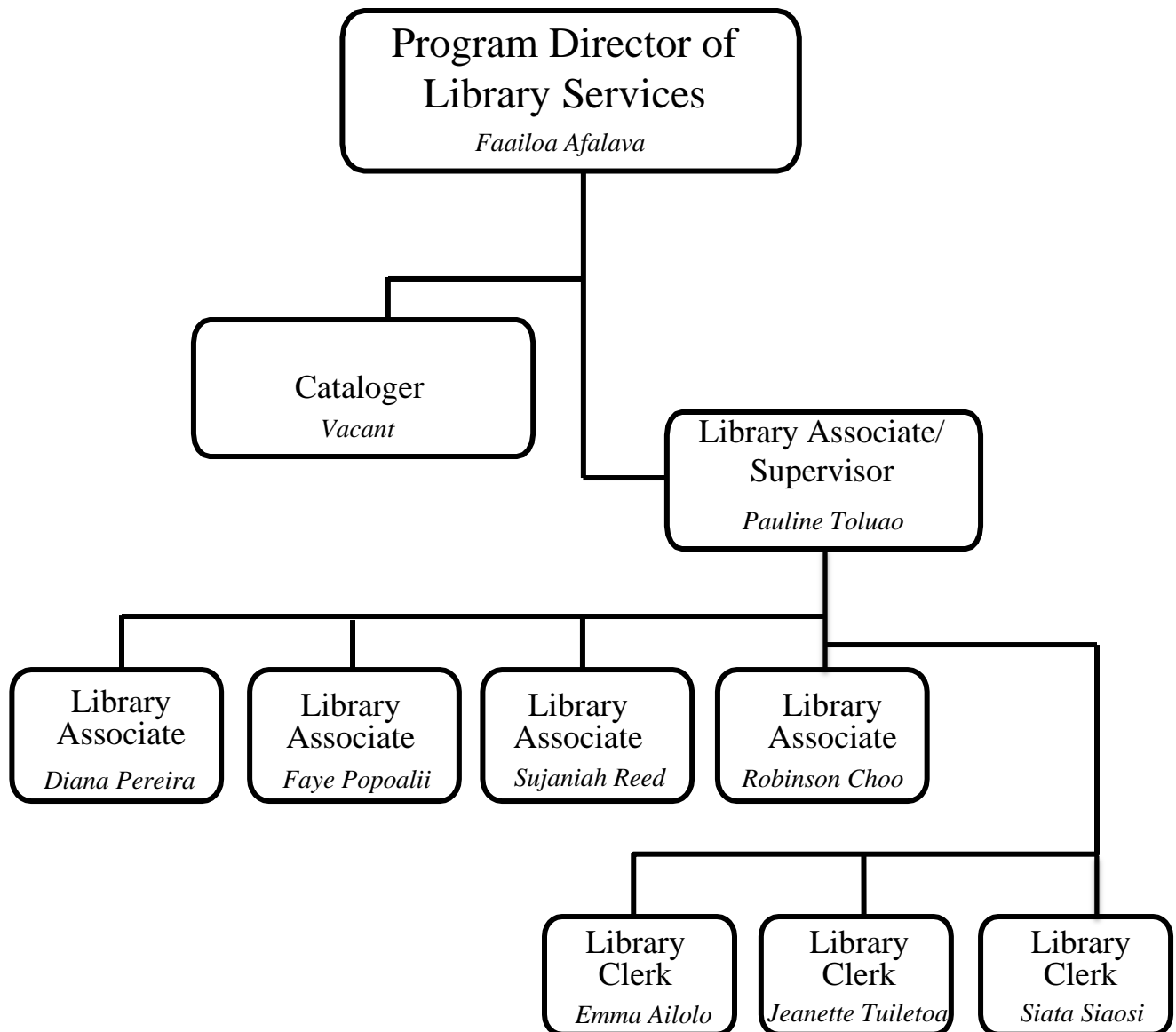
Service Learning is a teaching and learning strategy that integrates meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility, and strengthen communities.

Veterans Affairs (VA) Student Services

The VA Student Services assist all veteran students and their family members enrolled at ASCC.

ACADEMIC AFFAIRS & STUDENT SERVICES DIVISIONS

Library Services

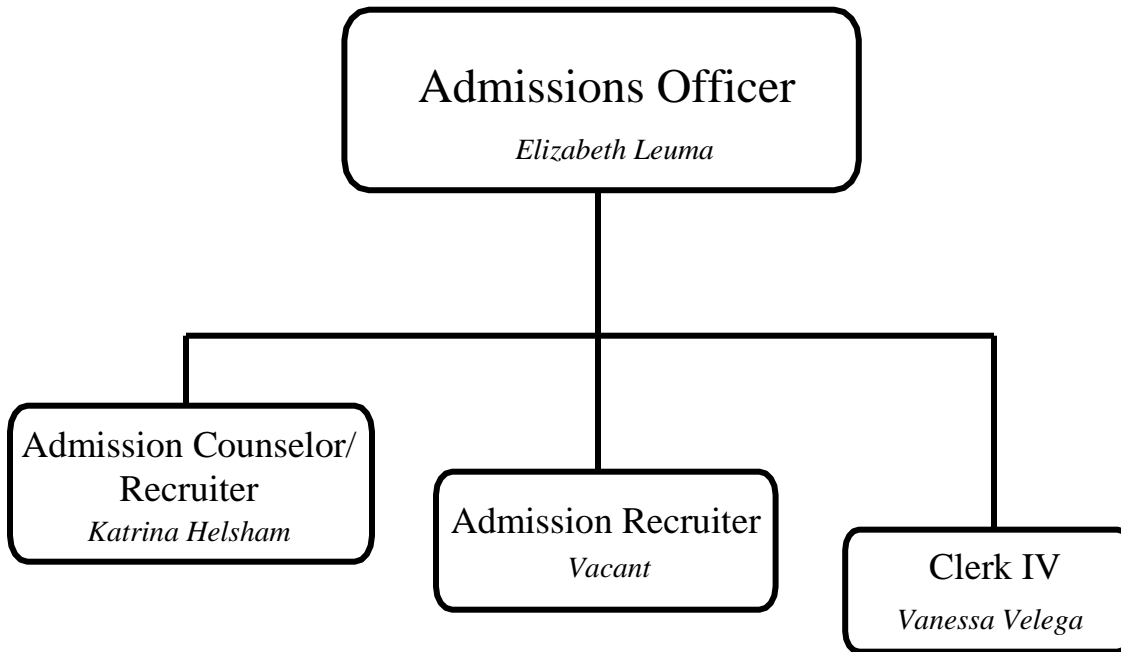


Mission:

The American Samoa Community College Library, the (LRC) Learning Resource Center, is a center where educational information resources are provided for the lifelong learning needs of the total college population, and these are bibliographical, physical and intellectual. Library also supports curriculum, research and personal development of the members of the academic community, and to provide a quiet place to work and study.

STUDENT SERVICES DIVISION

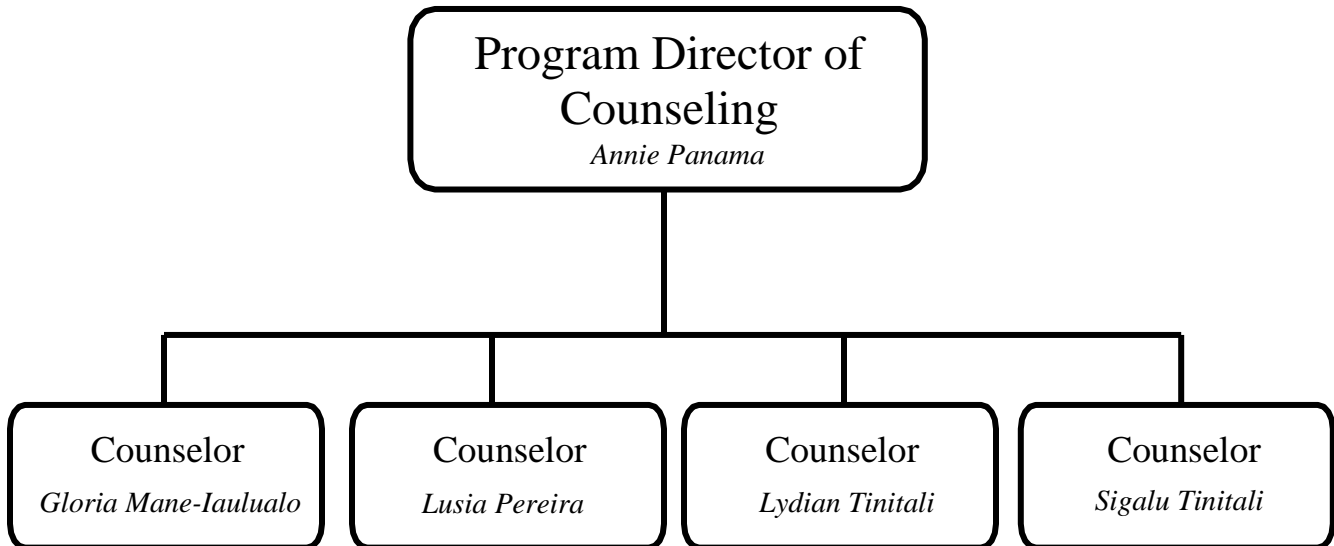
Admissions



Mission:

The mission of the Admission Office is to ease enrollment procedures, increase overall student enrollment and retention, and provide all information and services that are available to and/or needed by students of ASCC.

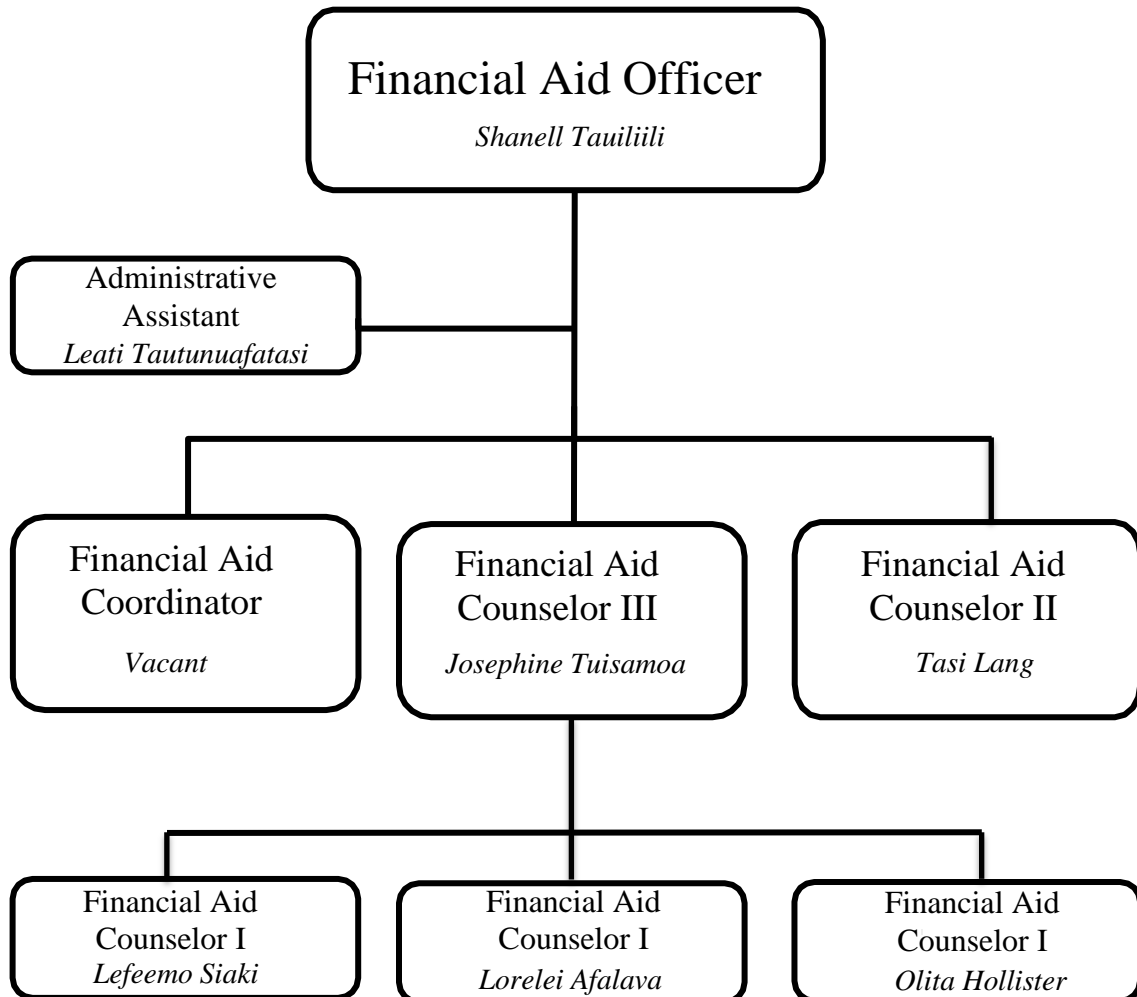
STUDENT SERVICES DIVISION Counseling



Mission:

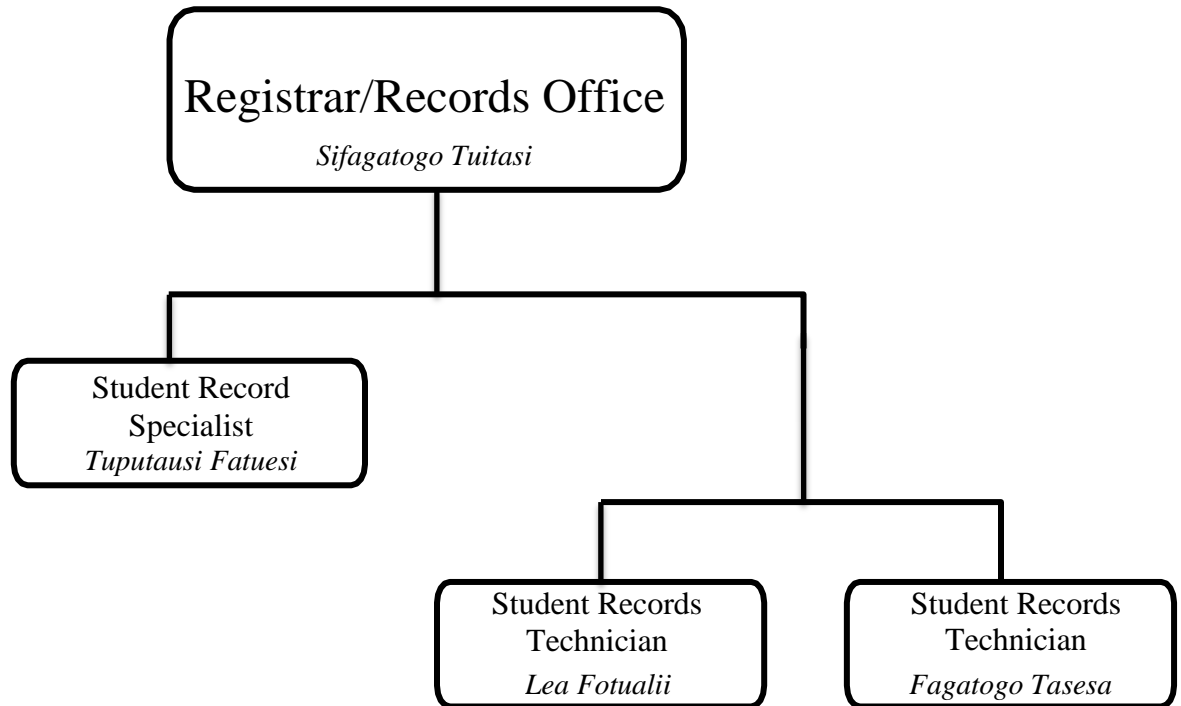
The counseling services provides academic, career, personal, transfer, and veterans counseling. Counseling services assists with orientation of all students; implements outreach activities, offers crisis intervention with follow-up and referral services.

STUDENT SERVICES DIVISION
Financial Aid



STUDENT SERVICES DIVISION

Registrar/Records Office

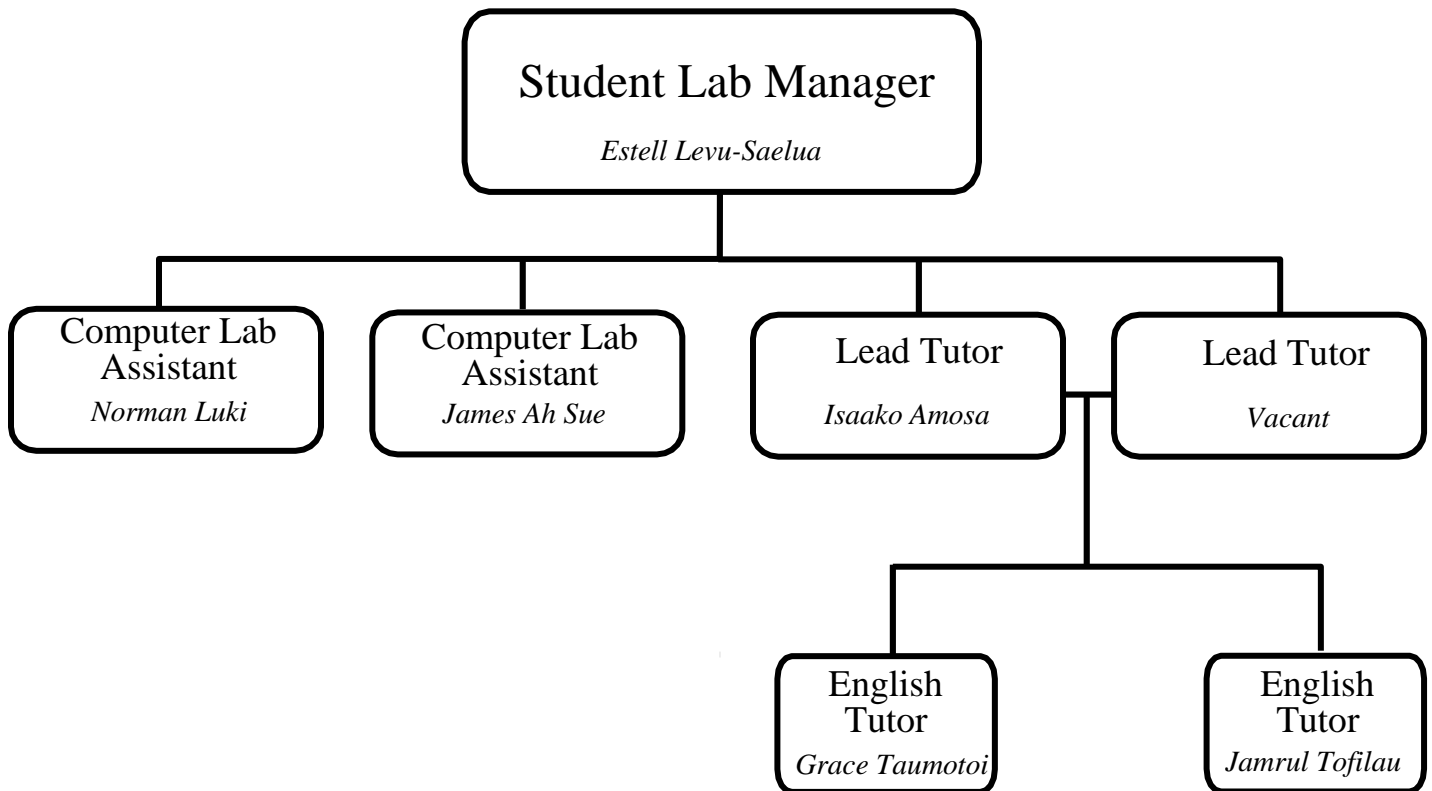


Mission:

The mission of the Registrar/Records Office is to ease enrollment procedures, increase overall student enrollment and retention, and provide all information and services that are available to and/or needed by students of ASCC.

STUDENT SERVICES DIVISION

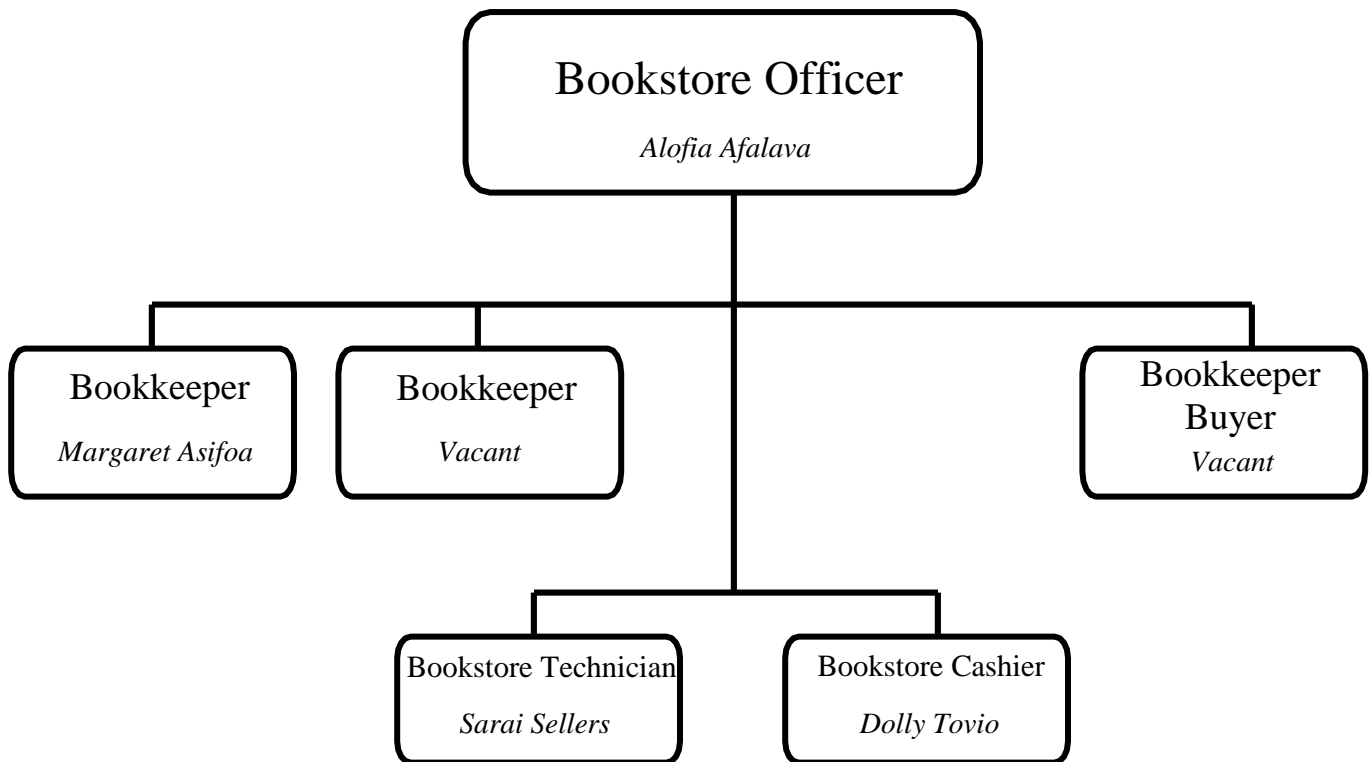
Student Support & Learning Services



Mission:

To support the educational pursuits of all students attending ASCC through an active concern for high quality services, student access, learning, progress, and success.

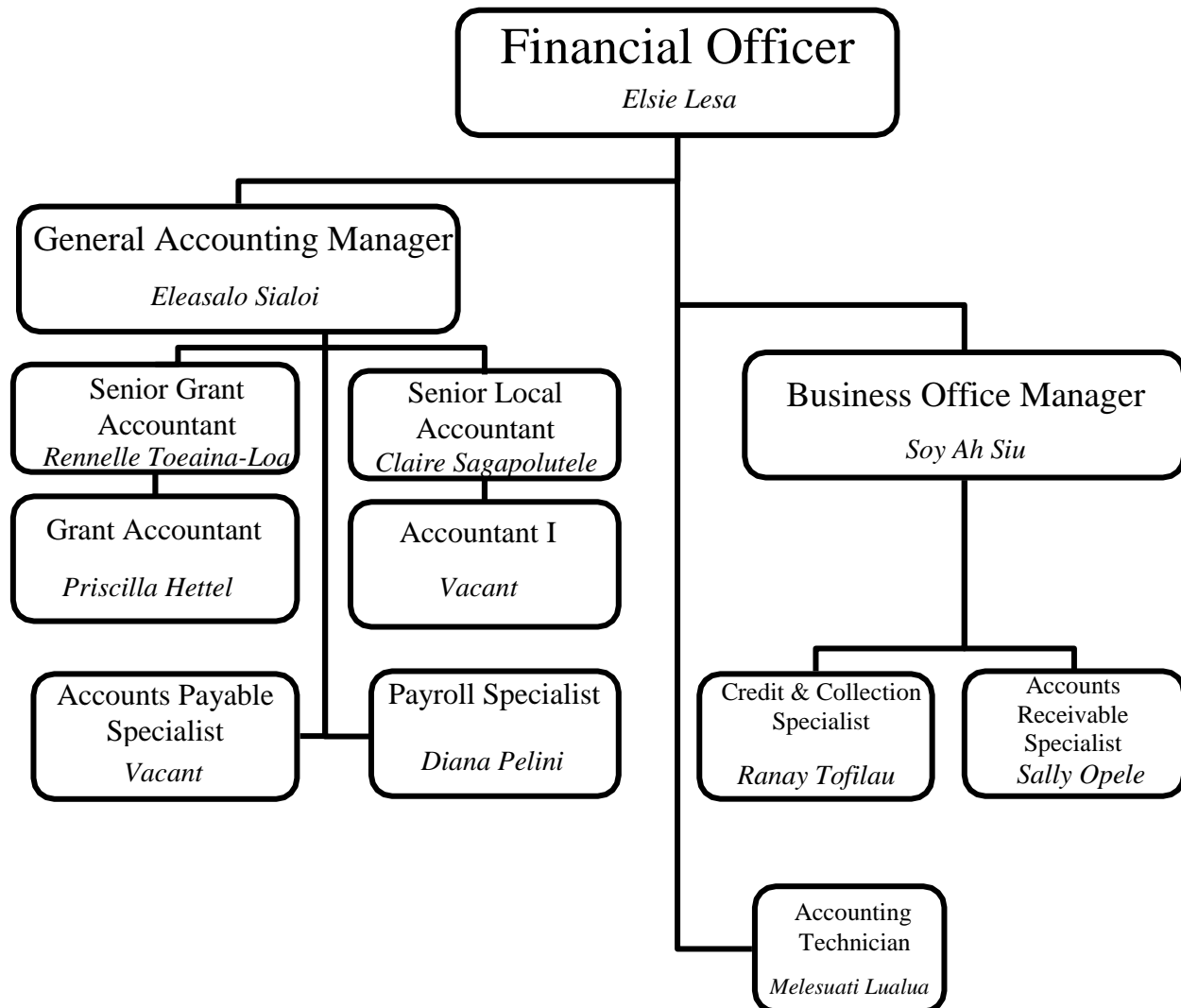
BOOKSTORE OFFICE



Mission:

The mission of the ASCC Le Bookstore is to serve students by providing educational textbooks, school supplies, equipment, merchandise, and other services to achieve students' educational goals.

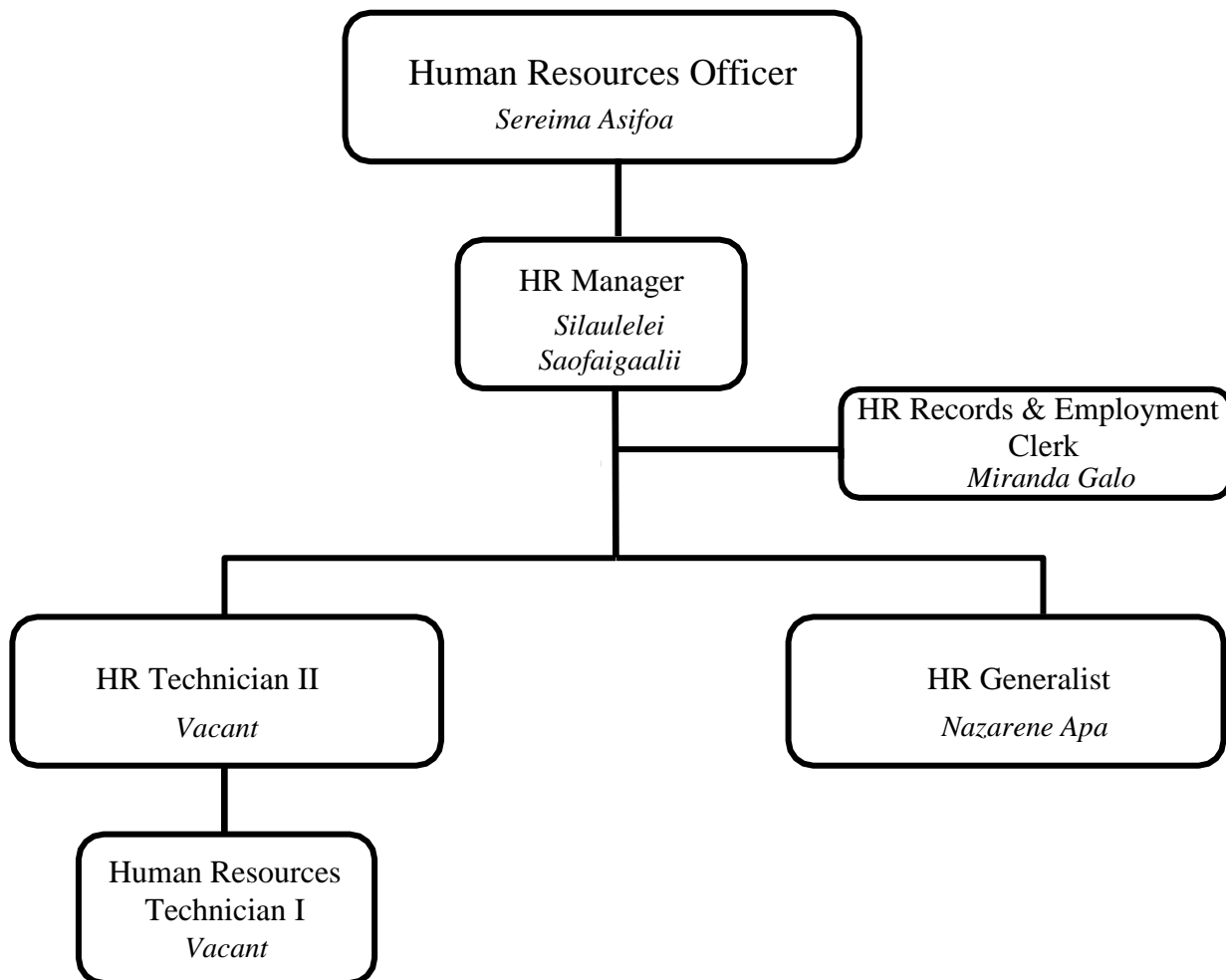
FINANCE DIVISION



Mission:

Our mission is to develop a high performance organization-one that would earn the respect of federal grantors for our ability to timely file required reports, for the management to receive monthly financial reports, to the safeguarding assets of the ASCC, and the timely disbursement of student's Pell Grants, one that puts people first in a way that delight those who are employees of the department and those who enters the halls of the department working environment; and so the overall vision and the mission of the College might fully be accomplished.

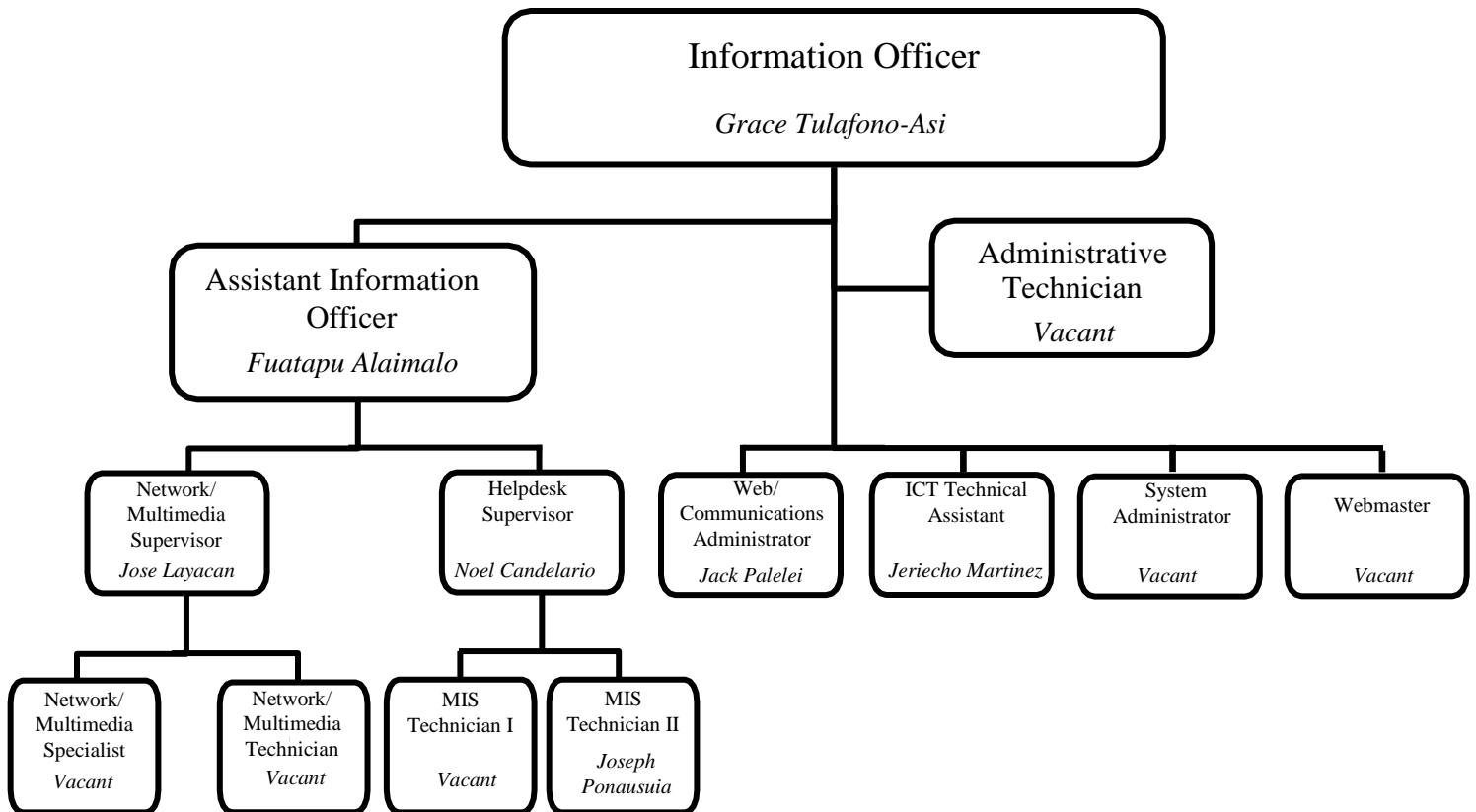
HUMAN RESOURCES OFFICE



Mission:

To support American Samoa Community College's (ASCC) goals by providing comprehensive and timely human resources services with respect to recruitment and employment, benefits administration, classification and salary administration, staff development and training, and employee relations for all staff employees subject to the ASCA and ASCC Personnel Governance.

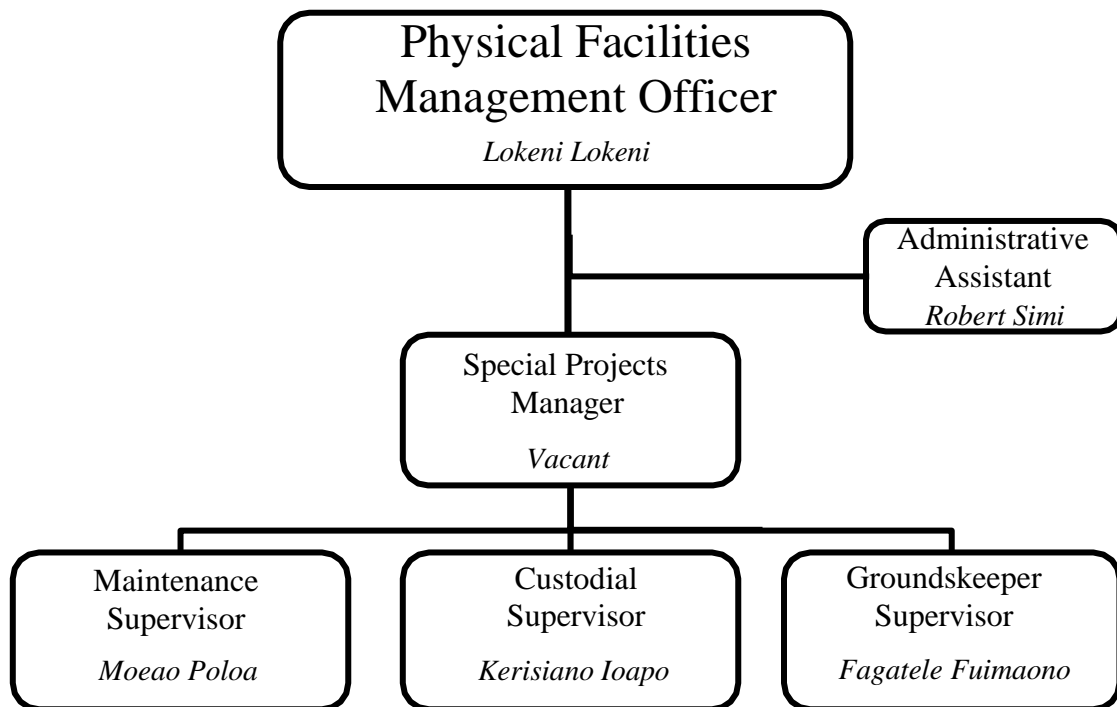
MANAGEMENT INFORMATION SYSTEMS



Mission:

The primary mission of the Management Information System (MIS) Department is to provide the American Samoa Community College (ASCC) community access to a modern and secure computing infrastructure that enables them to make efficient use of information technologies in their respective tasks.

PHYSICAL FACILITIES MANAGEMENT

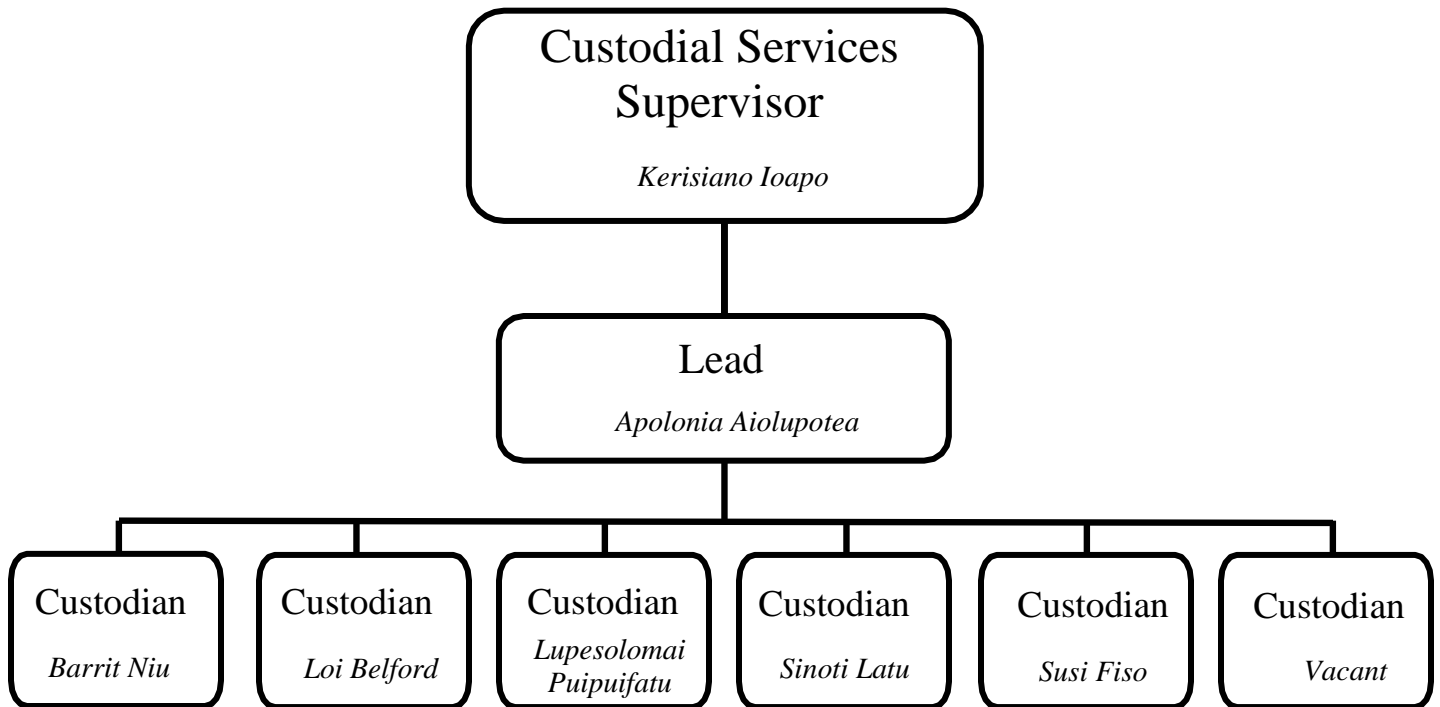


Mission:

To maintain and support quality services in the areas of maintenance, landscaping, and a clean environment seen on campus, housing area, facilities and grounds. It is also the mission of the Physical Facilities Management Department to hire qualified personnel, to improve the quality of the work environment for employees, and to protect and secure the safety of students, college personnel, property, and the visiting public.

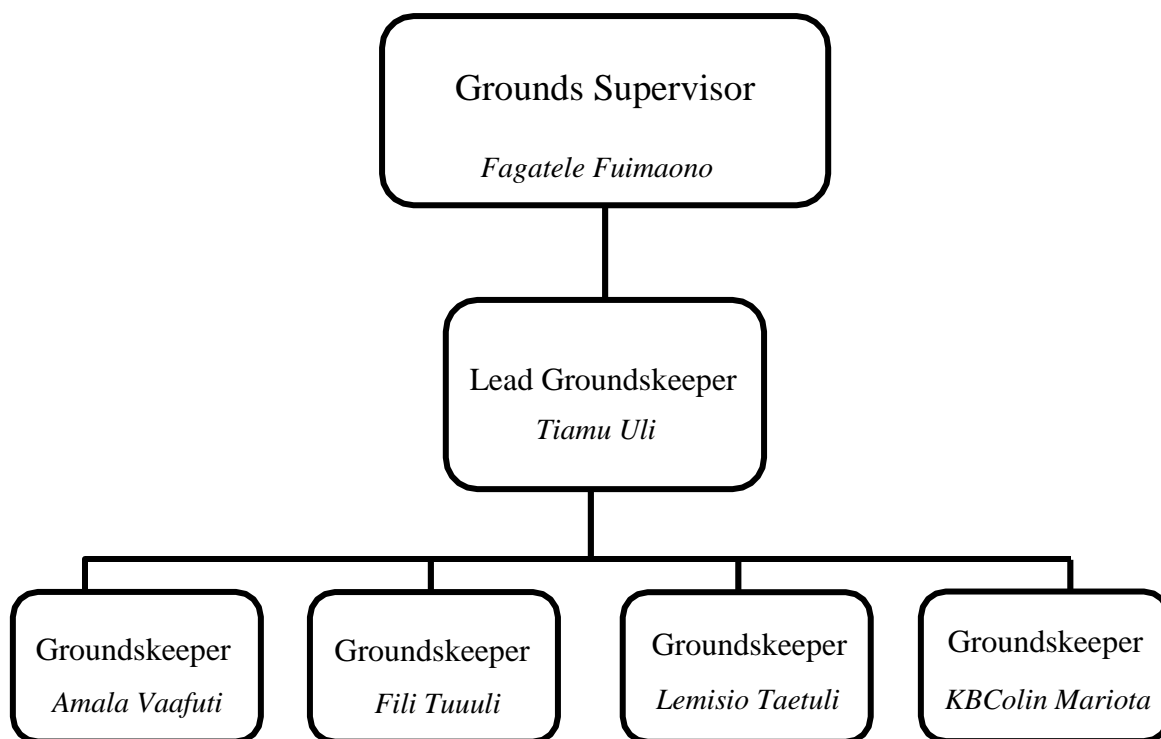
PHYSICAL FACILITIES MANAGEMENT

Custodian



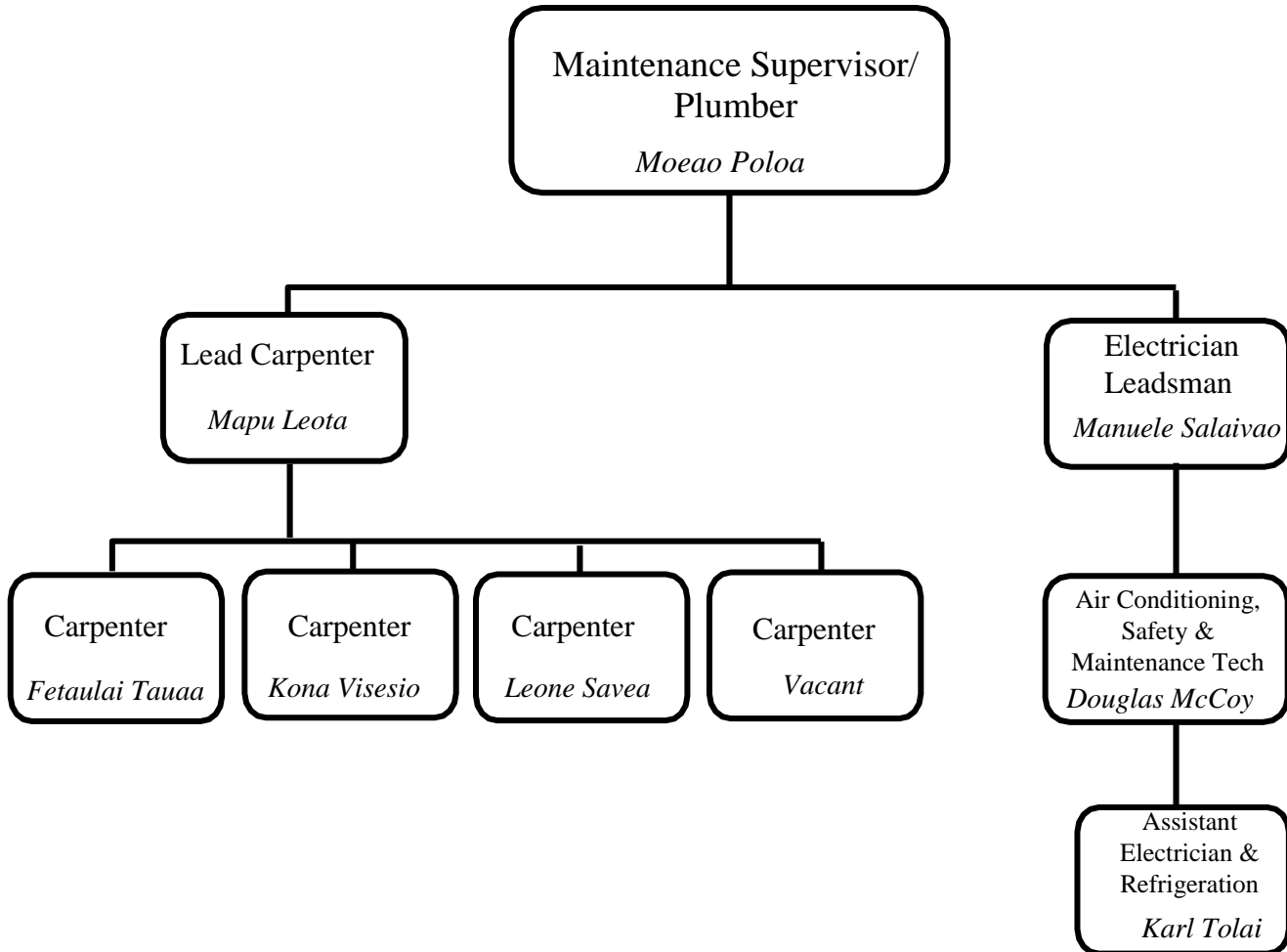
PHYSICAL FACILITIES MANAGEMENT

Grounds

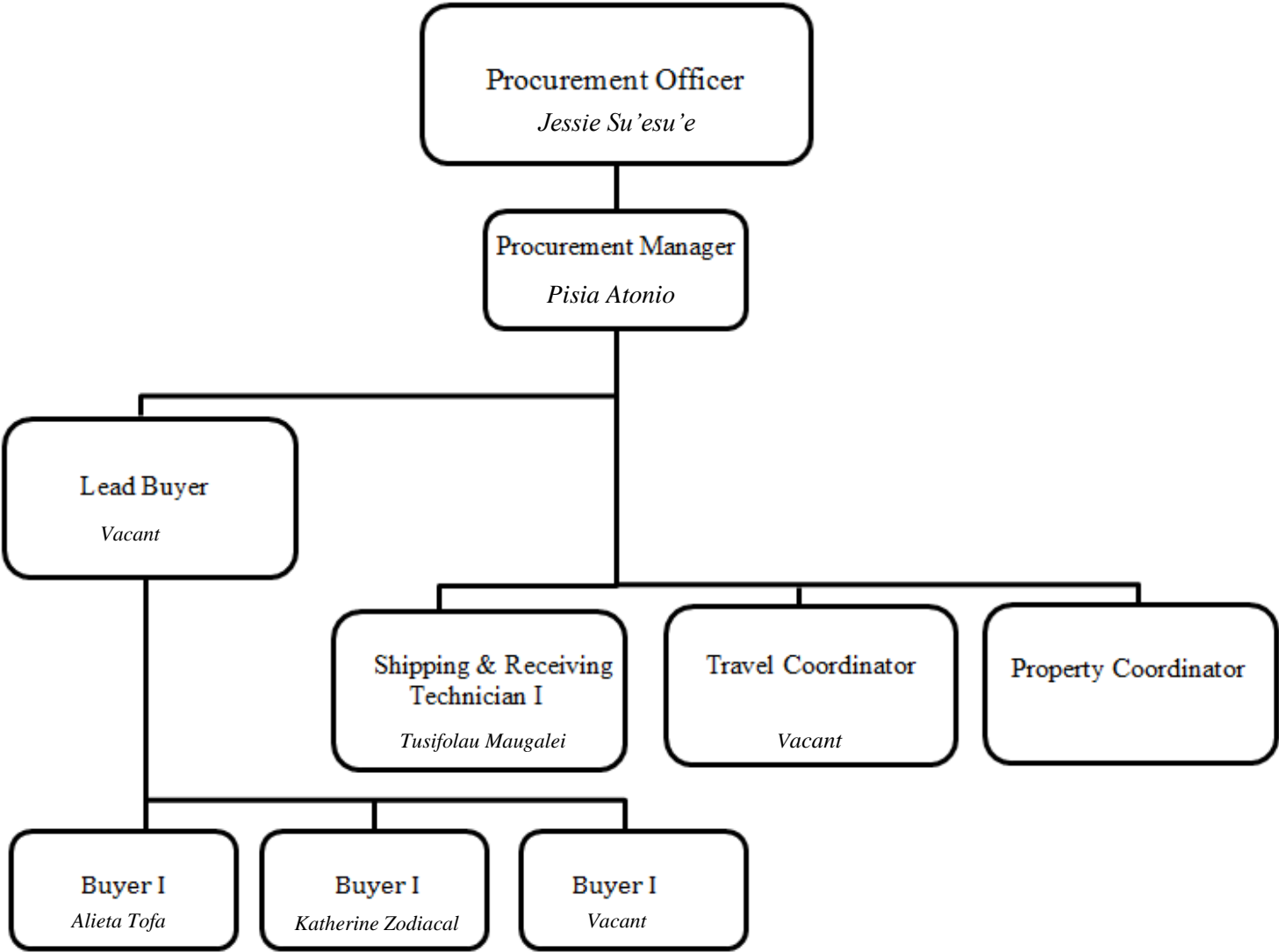


PHYSICAL FACILITIES MANAGEMENT

Maintenance



PROCUREMENT OFFICE



SECURITY OFFICE

Security Officer

Toetu Saili

Security Supervisor

Faamasani Tuitasi

Security Lead

Tupusala Tupulua

Security Guard II

Moe Iefata

Security Guard II

Tamotu Taofinuu

Security Guard II

Vacant

Security
Guard I

Etuale Magalei

Security
Guard I

Hyum Faiupu

Security
Guard I

Ioane Vaisagote

Security
Guard I

*Mauloufiliiseaso
Tupua*

Security
Guard I

*Veronika
Manumalealii*

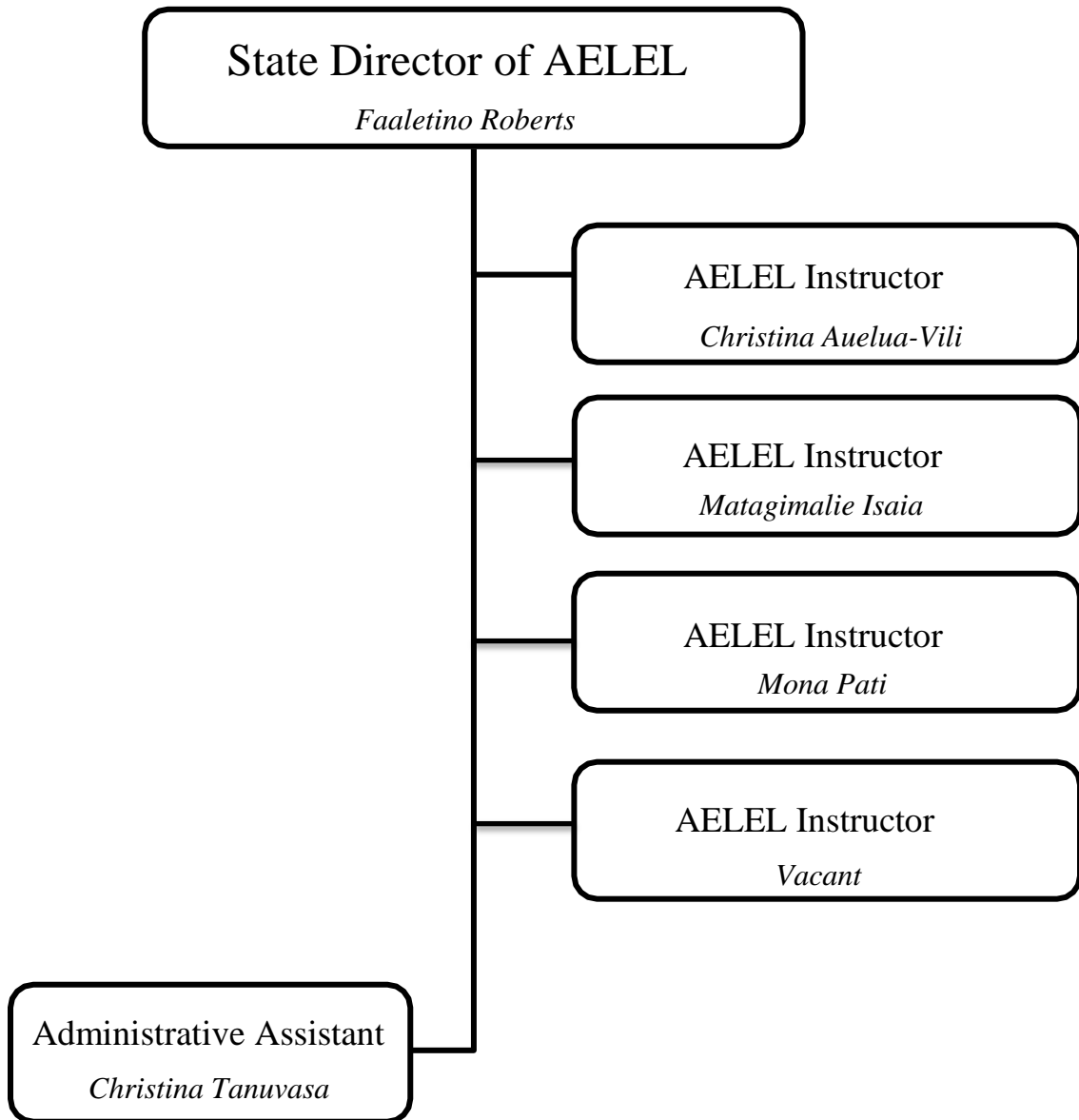
Security
Guard I

Vacant

Security
Guard I

Vacant

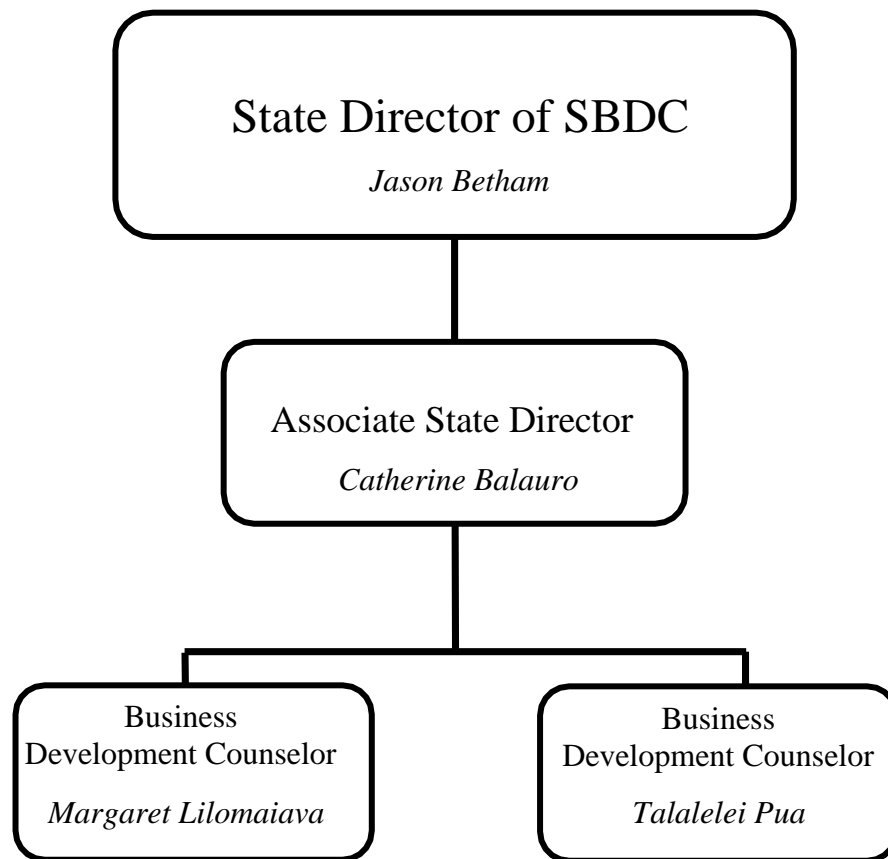
ADULT EDUCATION LITERACY AND EXTENDED LEARNING



Mission

The mission of the AEELEL program is to enable every adult learner in American Samoa to acquire the necessary basic skills in math, reading, writing, speaking, and listening in order to compete successfully in today's workplace, strengthen their family foundation, and exercise full citizenship.

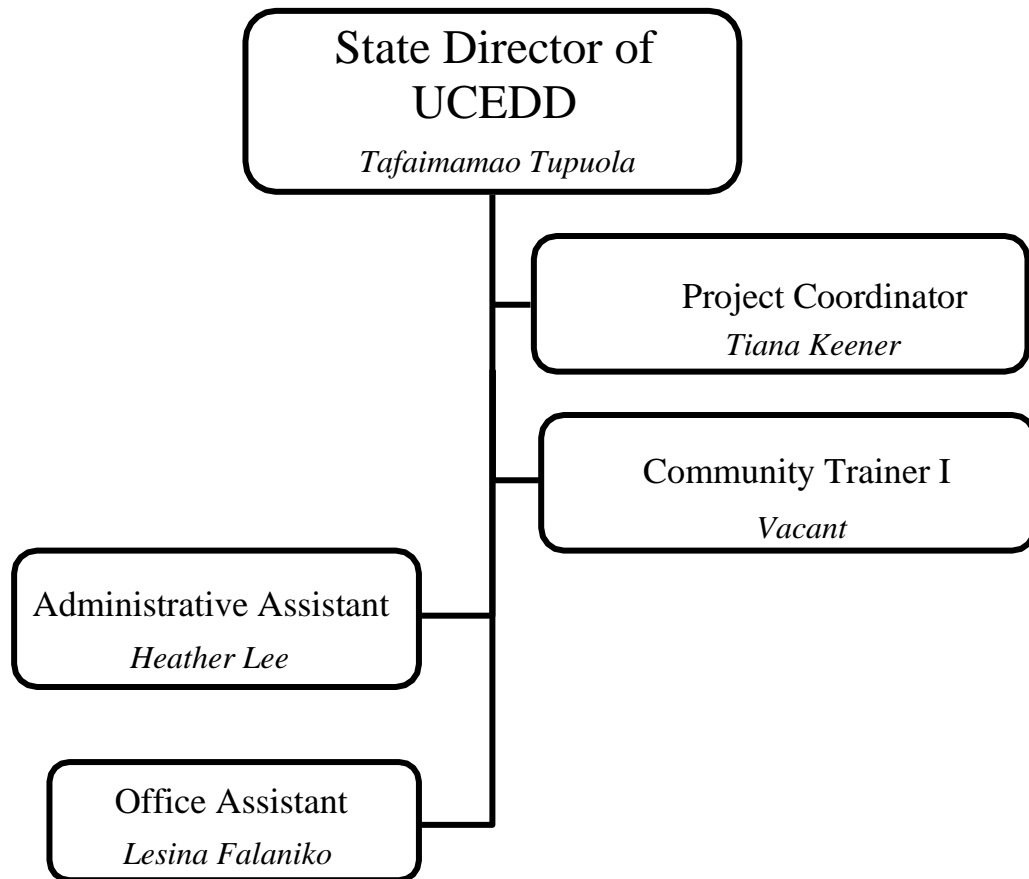
SMALL BUSINESS DEVELOPMENT CENTER



Mission:

To assist small businesses in achieving their goals by utilizing educational resources and modern technology and provide training, consultation, assisting in attaining entry into the market place, and by providing continual assistance in all areas of the business.

UNIVERSITY CENTER FOR EXCELLENCE ON DEVELOPMENTAL DISABILITIES



Mission:

To improve the quality of life for persons with developmental disabilities of all ages. This is supported through the University Center for Excellence on Developmental Disabilities activities relating to quality assurance, education and early intervention, child care, health, employment, housing, transportation, recreation, community supports, assistive technology, and cultural integrity, and addressing the needs of persons with disabilities and their families.

