Planning and Resource Allocation Sample Template:

Section I: Unit, Program, or Division Information:

Introduction:

Name of Program or Division:	Contact Person:	Contact Information:	Current Year:	Planning Year:
President's Office	Dr. RosevonnePato	r.pato@amsamoa.edu ext. 407	2021	2022

Section II: Unit, Program or Division Mission "Why Does it Matter?"

Program or Division Focus:

Unit, Program, or Division Mission:	

Section III: Unit, Program, or Division Outcomes "Where we are at and why it Matters"

A. Summary Context: FY 2021 Unit, Program, or Division Outcomes and Achievements: *Please indicate data percentages of achievement as it applies to your unit's, program's or division's outcomes assessment, justifications of program review and strategic planning.*

Outcome 1- Statement:	Outcome 1- Achievements:
Outcome 2- Statement:	Outcome 2- Achievements:
Outcome 3- Statement:	Outcome 3- Achievements:
Outcome 4- Statement:	Outcome 4- Achievements:
Outcome 5- Statement:	Outcome 5- Achievements:

Section IV.A: Unit, Program, or Division Planning Context "Where we are Going?"

The following sections will serve as the 'Planning' function for your Unit, Program or Division *Fiscal Year 2022* planning and budget annual cycle. Ongoing or New Outcomes and planning activities and resources needed should be described in the following tables provided. For programs or divisions requesting for additional financial resources, additional information will be needed as well as, justification based on program review and assessment findings.

A. Planning FY 2022 Outcomes:

*Please list your unit, program or divisions Outcome(s) for **Fiscal Year 2022**. Please indicate whether your outcomes are ongoing or new. If new, please provide additional information for the changes made.*

Outcome Statements:	Outcome Status:	Purpose of Changes:	2021-2026 ISP Alignment:
Outcome 1:	☐ Ongoing Outcome ☐ New Outcome		☐ Successful entry into the workforce ☐ Transfer to institutions of higher learning ☐ Awareness of the Samoan Culture and the Pacific ☐ Research and extension in human and natural resources.
Outcome 2:	☐ Ongoing Outcome ☐ New Outcome		☐ Successful entry into the workforce ☐ Transfer to institutions of higher learning ☐ Awareness of the Samoan Culture and the Pacific ☐ Research and extension in human and natural resources.
Outcome 3:	☐ Ongoing Outcome ☐ New Outcome		☐ Successful entry into the workforce ☐ Transfer to institutions of higher learning ☐ Awareness of the Samoan Culture and the Pacific ☐ Research and extension in human and natural resources.

Outcome 4:	☐ Ongoing Outcome ☐ New Outcome		☐ **S**uccessful entry into the workforce ☐ **T**ransfer to institutions of higher learning ☐ **A**wareness of the Samoan Culture and the Pacific ☐ **R**esearch and extension in human and natural resources.
Outcome 5:	☐ Ongoing Outcome ☐ New Outcome		☐ **S**uccessful entry into the workforce ☐ **T**ransfer to institutions of higher learning ☐ **A**wareness of the Samoan Culture and the Pacific ☐ **R**esearch and extension in human and natural resources.

Section IV.B: Program or DivisionPlanning Context "How do we get there?"

B. Unit, Program, or Division Plans/Activities, and Requests for additional Resources:

Use the following spaced below to describe the unit, program or divisionalplans andactivities, and requests for additional Resources needed for **Fiscal Year 2022**.

FY 2022 Outline of Plans:	Additional Proposed Funding:	Explanation of Costs:	Funding Source:	Unit or Program Approval*(Deans and Directors)*	Divisional Approval*(Vice Presidents)*	President Approval
Outcome 1:			☐Local ☐Grants	☐Approved ☐Disapproved Justification:	☐Approved ☐Disapproved Justification:	☐Approved ☐Disapproved Justification:
Outcome 2:			☐Local ☐Grants	☐Approved ☐Disapproved Justification:	☐Approved ☐Disapproved Justification:	☐Approved ☐Disapproved Justification:
Outcome 3:			☐Local ☐Grants	☐Approved ☐Disapproved Justification:	☐Approved ☐Disapproved Justification:	☐Approved ☐Disapproved Justification:
Outcome 4:			☐Local ☐Grants	☐Approved ☐Disapproved Justification:	☐Approved ☐Disapproved Justification:	☐Approved ☐Disapproved Justification:
Outcome 5:			☐Local ☐Grants	☐Approved ☐Disapproved Justification:	☐Approved ☐Disapproved Justification:	☐Approved ☐Disapproved Justification:

Section V: Improving the Planning Process

Utilize the spaces below to comment on recommendations that may improve the College's budget planning process for Unit,Program or Divisionplanning.
1.
2.
3.