



AMERICAN SAMOA
COMMUNITY COLLEGE
PRESIDENT'S OFFICE

March 19, 2020

AMERICAN SAMOA COMMUNITY COLLEGE MEMORANDUM #020-2020

TO: General Distribution

FROM:

Dr. Rosevonne M. Pato
President, American Samoa Community College

SUBJECT: **Levels of Preparation and Planning for the COVID – 19**

Dear ASCC,

It is necessary at this time to provide all of you with the Levels of Preparation that we must undertake at this time in planning and in preparation for the onset of the COVID-19. It is very important that we work together and provide collaboration and proactive implementation in the next days, weeks, and possibly months.

I have outlined and summarized, the areas within the Declaration issued by Governor Moliga in the *Declaration of Continued Public Health Emergency and State of Emergency for COVID-19* that pertains to the College and are necessary for us to take action on as employees of ASCC (in bold type). It is vital that we know our role in the capacity we work in here at ASCC to accurately inform our staff, faculty, and students of the following steps:

Effective March 23, 2020

Code Blue: Minimal disruption with an emphasis on social distancing, hygiene, and cough etiquette. (Please follow the steps that are outlined in the ASCC Immediate Action Plan for COVID – 19 Preparations and ASCC COVID – 19 Action Plan for Instruction, Student Support Services, and Administrative Services as it pertains to each of these steps)

- Encourage the avoidance of touching of the face and encourage thorough washing of hands and sanitization.
- Travelers returning on island are to be self-quarantined for 14 days and may not return to work or to ASCC classes
- All ASG/ASCC travel has been suspended
- **ASG/ASCC will stagger staffing coverage using a four (4) day work week for employees (10 hours/day).**
- **Social distancing methods are encouraged to be used (video-conferencing, phone calls, emails, for communication)**
- **All ASCC gatherings (outreach, public use of facilities, sponsored events that have more than 10 people) are suspended**

Code Yellow: With 1 confirmed case in American Samoa, this code will continue heightened restrictions to slow the spread of the disease in the territory (*note*** this level has not yet been declared for the territory*).

- **Community Awareness continues to be a focus with Student representation and ASCC representation in informational televised Public Awareness**
- **ASCC will be closed. All courses will be online with the standard use of MOODLE and other online mediums for instruction. All faculty and students will not come to the campus.**
- **Social distancing continues for all staff**
- **ASG/ASCC are to schedule 50% staffing levels and/or provide flex accommodation. Tier 1 employees will work Monday/Wednesday. Tier 2 employees will work Tuesday/Thursday. All employees will be compensated for 40 hours per week. First responders and essential personnel will be staffed 24/7 for operations.**

Code Red: In the event of severe spread of the disease locally, major protective measures will be enforced.

- All restrictions apply to ASCC.

As employees of ASCC, I ask that you work with the ASCC Leadership in implementing all of the restrictions as it is outlined and as it pertains to ASCC. “The current threat level is **CODE BLUE**.” We must be prepared to take all actions now at the current threat level of CODE BLUE and when the threat level may be declared at an increased heightened level.

Please work with your respective supervisors, officers, directors, and vice presidents as we remain in the State of Emergency for COVID-19 as declared by Governor Lolo. M. Moliga in effect up to 30 days (April 17, 2020). Other measures may be forthcoming with further declaration by the Governor of American Samoa.

Please read the attached *DECLARATION OF CONTINUED PUBLIC HEALTH EMERGENCY AND STATE OF EMERGENCY FOR COVID-19* for full details.



LOLO M. MOLIGA
GOVERNOR

OFFICE OF THE GOVERNOR
AMERICAN SAMOA GOVERNMENT
Telephone: (684)633-4116 Fax: (684)633-2289

LEMANU P. MAUGA
LIEUTENANT GOVERNOR

**DECLARATION OF CONTINUED PUBLIC HEALTH EMERGENCY
AND STATE OF EMERGENCY FOR COVID-19**

WHEREAS, the Office of the Governor and the Department of Health remain prepared to take all necessary measures to protect the health and welfare of residents of American Samoa; and

WHEREAS, the measles outbreak has ended as of March 9, 2020 and the containment measures have proved effective; and

WHEREAS, while measles related restrictions will be lifted, the efforts must now focus on preventing, containing, and responding to the imminent threat posed by the Novel Coronavirus ("covid-19") pandemic; and

WHEREAS, covid-19 is an infectious disease caused by a new virus that had not been previously identified in humans which causes respiratory illness (like the flu) with symptoms such as a cough, fever and in more severe cases, pneumonia and is spread primarily through contact with an infected person when they cough or sneeze, or through droplets of saliva or discharge from the nose; and

WHEREAS, no vaccine or cure for covid-19 currently exists; and

WHEREAS, the exponential speed at which the coronavirus is being propagated throughout the world is aided by carriers who are asymptomatic and the only surefire method of identifying these purveyors of the coronavirus is through testing and, yet, tests administered in the States and some of the U.S. Territories have been very limited due Test-Kit shortages; and

WHEREAS, as of March 18, 2020, 7,048 confirmed cases of coronavirus in the United States and Territories with 116 registered deaths reported since the COVID-19 Declaration was promulgated and eight (8) weeks since the COVID-19 was declared in the United States; and

WHEREAS, the most vulnerable sector of the population is predominantly within the elderly population, particularly those with underlying and chronic health conditions such as blood disorders, chronic kidney disease, chronic liver disease, cancer, recent pregnancy in the last two weeks, endocrine disorders (e.g. diabetes mellitus), metabolic disorders, heart disease, lung disease including asthma or chronic obstructive pulmonary disease (chronic bronchitis or emphysema) or other chronic conditions associated with impaired lung function or that require home oxygen, and neurological, and neurodevelopment conditions (including disorders of the

brain, spinal cord, peripheral nerve, and muscle such as cerebral palsy, epilepsy, stroke, intellectual dystrophy or spinal cord injury; and

WHEREAS, inordinate challenges expose the Territory of American Samoa to epic vulnerabilities subjecting all its residents to unprecedented health, economic, and social risks being remotely located in the South Pacific with Hawaii the nearest United States Jurisdiction 2,300 miles Northeast with connectivity provided solely by Hawaiian Airlines' two flights weekly along with a weekly Cargo flight; and

WHEREAS, American Samoa's total healthcare service delivery infrastructure is comprised of one acute care hospital and four (4) district health clinics with its operating capacity already being exceeded thus precipitating unparalleled fear over its potential collapse if the spread of the covid-19 mirrors the experience of some of the States; and

WHEREAS, our only acute care hospital, Lyndon Baines Johnson Tropical Medical Center, lacks the physical capacity to appropriately respond to epidemics and pandemics must now divert operating resources to address this emergency need thus causing the potential for medication and health supply shortages and expanding the scope of the health catastrophe; and

WHEREAS, the exclusion of the Territory of American Samoa from receiving test-kits which would empower our clinicians to test symptomatic residents and obtain results in real time cripples our efforts to prevent the spread and rendering immediate treatment to those with severe cases thereby improving health outcomes; and

WHEREAS, our healthcare professionals lack access to clinical and diagnostic tools to reasonably confirm positive coronavirus cases thereby triggering immediate healthcare protocols to ensure positive health outcomes for these individuals, and now must resort to an unacceptably long coronavirus confirmation process which prolongs the period of uncertainty, public panic, and compelling actions which might be deemed excessive; and

WHEREAS, the World Health Organization has declared covid-19 a global public health emergency; and

WHEREAS, President Trump declared a National Emergency Concerning Covid-19 on March 11, 2020; and

WHEREAS, the federal government has imposed travel restrictions nationwide and local governments have instituted "social-distancing" policies including shutting down schools and bars and requiring home isolation of vulnerable populations; and

WHEREAS, the rapid spread of covid-19 and the lack of a vaccine or cure creates an imminent threat of outbreak here in American Samoa; and

WHEREAS, previous declarations have been issued for covid-19, the situation necessitates an updated and continued response from ASG in order to protect the health of our people; and

WHEREAS, this declaration extends to the entire geographic area of the Territory; and

WHEREAS, the imminent threat of outbreak in American Samoa constitutes a disaster justifying a continued state of emergency and activating all resources necessary to combat the spread of covid-19; and

WHEREAS, this declaration is a continuation of previous declarations and fully incorporates the facts set forth in those prior declarations with regard to covid-19; and

THEREFORE, I, Lolo M. Moliga, Governor of American Samoa, declare a continued public health emergency under ASCA 13.0301 et seq. and a state of emergency under ASCA 26.0101 et seq. for covid-19. The Emergency Operations Center shall continue to be activated to coordinate response efforts.

Pursuant to A.S.C.A. §13.0307 and §26.0105, I further declare that EFFECTIVE MONDAY, MARCH 23, 2020:

All entry permits are suspended until further notice.

American Samoa's response will be guided by a color-coded system to meet the changing threat level. The following provides a guideline for escalating measures according to shifting situations. These restrictions will be initiated to the fullest extent possible but also may be subject to alteration as more information becomes available.

- **Code Blue:** Minimal social disruption with an emphasis on social distancing, hygiene, and cough etiquette.
 - The public is encouraged to avoid touching the face, thoroughly wash hands with soap for 20 seconds or use hand sanitizer of more than 70% alcohol. The public is further advised to use the Comprehensive Sanitation Program for Community Facilities for guidance on disinfecting households.
 - Travelers from affected foreign countries will be on full quarantine on arrival. For covid-19 related workers, quarantines will not be imposed.
 - Travelers from affected US states will be subject to screening and quarantine at the discretion of DOH physicians. For covid-19 related workers, quarantines will not be imposed.
 - US Nationals/Citizens that are local residents and Legal Alien Residents are to show proof of American Samoa residency through local ID, hospital ID, or utility bill. Proof of residency will exempt them from the OK Board process. All requests are to be routed through the Office of the Attorney General with the

- approval authority solely vested in the Attorney General and if she is off-island all OK Board requests will be reviewed and approved by the Governor.
- Unnecessary travel to affected foreign countries or US states is discouraged.
 - ASG departments are to stagger staffing coverage and use a four (4) day work week for employees (10 hours/day) to ensure sufficient coverage but limited interpersonal exposure.
 - Social distancing methods are to be encouraged such as video conferencing, phone calls, emails for communication.
 - All off-island medical referrals to New Zealand are suspended. The option will be considered only for medical emergencies and be at the discretion of LBJ physicians.
 - All businesses will only be allowed to operate from 6am to 6pm.
 - All public gatherings are suspended until further notice. This includes, but is not limited to, bingo halls, rallies, political events, theaters, traditional gatherings, parks and recreation areas, flight night gatherings, and major sponsored events. Only private family gatherings of no more than ten (10) people will be permitted. DPS is tasked with ensuring that public gatherings disperse. The public is advised that failure to obey this restriction will be prosecuted as a Class A misdemeanor under ASCA § 13.0323.
 - Businesses may remain open but restaurants, bars, and nightclubs will be limited to no more than ten (10) person occupancy. Businesses are encouraged to keep their facilities sanitized.
 - The Territorial Correctional Facility will be closed for visitation.
 - Samoa Airways and Talofa Airways will be restricted to 2 flights per day.
- **Code Yellow:** With 1 confirmed case in American Samoa, this code will continue heightening restrictions to slow the spread of the disease within the Territory.
- Community awareness continues to be a focus and the public is encouraged to maintain hygiene practices.
 - Families will be encouraged to isolate with 1 designated family member to go to the store.
 - All businesses will only be allowed to operate from 6am to 3pm.
 - All restaurants will be allowed to provide take-out only and no dine-in service.
 - The Hope House and Admitted Patients at LBJ will be closed for visitation.
 - Travel restrictions are increased and all travelers will require an OK Board to enter and entry permits for foreign nationals will continue to be suspended. OK Board requirements will include submission of copies of itinerary, passport (including stamped pages), health clearance, and payment of \$50 fee. Work related OK Boards will be considered but applications must include verification from employer. US Nationals/Citizens that are local residents and Legal Alien Residents are to show proof of American Samoa residency through local ID, hospital ID, or utility bill. Proof of residency will exempt them from the OK

Board process. All requests are to be routed through the Office of the Attorney General.

- Unnecessary travel to affected areas will be limited.
 - All public schools, private schools, daycares, and ASCC, will be closed until further notice. The Director of Department of Education is directed to develop and implement plans to continue education for students studying at home.
 - Social distancing promotion continues.
 - The Commerce Commission is to provide plans and emergency regulations for limiting capacity and implementing social distancing in public transportation.
 - All ASG business travel is suspended.
 - All ASG departments are to schedule 50% staffing levels and/or provide flex accommodation. Tier One employees will work on Monday/Wednesday. Tier Two employees will work Tuesday/Thursday. All employees will be compensated for 40 hours per week. First responders and essential personnel will be staffed for 24/7 operations.
 - A Territorial Curfew of 9pm will be imposed.
- **Code Red:** In the event of severe spread of the disease locally, major protective measures will be enforced.
 - All businesses will only be allowed to operate from 6am to 12pm.
 - All passenger air and sea travel will be suspended.
 - Ports of entry will be closed except for Military and approved air or sea cargo vessels.
 - All public gatherings will be completely shut down.
 - All ASG operations will be suspended except for first responders and essential employees.

The public is advised that the current threat level is CODE BLUE. Furthermore, any changes in Code level and the associated restrictions announced therein, will be fully incorporated into this declaration as if fully set forth in this declaration.

In accordance with ASCA § 26.0105(g)(1), the restrictions on "Hazard Pay" in ASAC § 4.0411(b) are suspended. The Director of Department of Human Resources is tasked with developing a policy to compensate medical personnel, first responders, and all ASG employees that face increased risk and exposure associated with their duties.

In accordance with ASCA § 26.0105(g)(1), the maximum grant of four (4) hours for "Excused Absences" in ASAC § 4.0511(a)(10) is suspended. The Director of Department of Human Resources is tasked with developing a policy to compensate all ASG personnel that are under quarantine or unable to attend work for reasons related to the restrictions imposed.

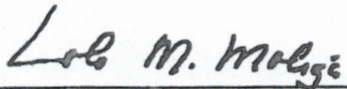
In accordance with ASCA § 26.0105(g)(1), ASCA § 41.0205(1) is partially suspended to the extent that the Board will temporarily suspend its hearings function as it relates to P5 immigrant

applications for emergency technical assistance to combat covid-19. The Attorney General is tasked with reviewing and deciding on these applications and in her absence from the Territory the Governor will review and render decisions on requests. The numerical limitations of ASCA § 41.0301 are likewise suspended.

The public is further advised that the covid-19 response is a multi-departmental effort. Each restriction put into place is for the protection of public health. Cooperation and compliance is necessary to prevent and slow down this disease. DOH and DPS will be tasked with coordinating enforcement to ensure the utmost compliance.

This declaration will be in effect for thirty (30) days and will expire on April 17, 2020. Exclusive authority for rendering all final decisions pertaining to the implementation of all prescribed dictates of this Emergency Declaration is vested solely in the Governor of the Territory of American Samoa.

Dated: March 18, 2020



LOLO M. MOLIGA
Governor